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THE LODGE SCHOOL

ST. JOHN, BARBADOS



ANNUAL ACTIVITIES REPORT AND AUDITED ACCOUNTS

**OF THE BOARD OF MANAGEMENT
FOR THE PERIOD
SEPTEMBER 2009 - AUGUST 2010**

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1. BOARD OF MANAGEMENT

Board of Management was appointed for the period 14th February 2008 - 13th February 2011.

Mr. Patterson K. H. Cheltenham, Q.C.	-	Chairman
Mr. Owen Estwick	-	Deputy Chairman
Mr. Colin Norville	-	CTUSAB Representative
Mrs. Gertrude Welch	-	Ministry's Representative
Mr. Kelvin Howell	-	Member
Mr. Damian Mascoll	-	Member
Mr. Roger Maynard	-	Member
The Rev. Kim Welch	-	Member
Mr. Marlon Yarde	-	PTA Representative
Mr. Robin Greenidge	-	Member

Eleven (11) meetings were held which included - two (2) Appointments & Disciplinary, one (1) Buildings & Canteen and six (6) full board meetings. The principal and deputy principal were authorised by the Appointments and Disciplinary Committee to meet and interview applicants for teaching posts. An investigation committee of the Appointments & Disciplinary Committee met on Monday, 16th August 2010.

#	Date	P.K.H. Chel- tenham	O.L. Estwick	C. Norville	R. Green- idge	K. Howell	D. Mascoll	R. Maynard	K. Welch	M. Yarde	Ministry's Represent- ative
1	2009-09-01										
2	2009-09-08										
3	2009-10-14	✓	✓	✓	✓	x	✓	x	✓	✓	✓
4	2009-12-17	✓	✓	✓	✓	✓	x	x	x	x	✓
5	2010-02-01	✓	✓	✓	✓	x	✓	✓	✓	x	✓
6	2010-02-16	✓	✓	✓	✓	x	✓	x	✓	✓	✓
7	2010-04-08	x	✓	✓	✓	✓	✓	x	✓	✓	✓
8	2010-05-27	x	✓	x	✓	x	✓	x	x	x	x
9	2010-05-27	✓	✓	✓	✓	x	✓	x	x	✓	x
10	2010-07-15	✓	✓	✓	✓	✓	x	x	x	x	✓
11	2010-07-19	x	✓	✓	✓	✓	✓	x	✓	x	✓
	2010-08-16	x	x	✓	✓	✓	x	x	x	x	✓

✓ Attended Meeting X Did not attend

...../2 Sub-Committees

- 3.4 The Barbados Secondary Teachers' Union's position that Master Hakeem Clarke be expelled as a result of an incident involving Miss Jacqueline Skeete should not be recommended. The principal's punishment of ten (10) days suspension should stand.
- 3.5 The service of Mr. Alphonza Burgess (Relief Watchman) be monitored. A failure to carry out his duties in a proper manner would be cause for dismissal.
- 3.6 Sick leave for Mr. Elridge Whittaker (Messenger\Driver) be approved. Mr. Whittaker has been on sick leave since 24th November 2009 extended to 5th November 2010.
- 3.7 Mr. Winston Kellman's leave to work at the Barbados Community College be extended for the period 1st January - 31st December 2010.
- 3.8 Leave be recommended for Mrs. Wynell Yearwood-Scott, Canon Henderson Guy and Miss Mary Anne Redman (April - July 2010); Miss Beverly Gill and Mrs. Sonia Drayton (September - December 2010).
- 3.9 Mr. Stephen Harris be assigned, with effect from 7th January 2010, to act as Messenger\Driver\Porter vice Mr. Elridge Whittaker on sick leave.
- 3.10 Miss Michelle Griffith be released with effect from 1st April 2010 to take up an assignment at the Ministry of Education & Human Resource Development (Audio Visual Department).
- 3.11 Mr. Orin Boyce (vice Miss Michelle Griffith); Rev. Michael Maxwell (vice Canon Henderson Guy) and Miss Marcia Webster (vice Miss Mary Anne Redman) be assigned to act for the period 12th April - 25th June 2010.
- 3.12 The principal's recommendation that Miss Lateisha Barton be upgraded to a full time post (12th April - 25th June 2010) to cover Mrs. Wynell Yearwood-Scott's English periods. The History periods would be redistributed within the department.
- 3.13 Mr. Peter Yarde be awarded the concession to operate the school's canteen with effect from 1st September 2010.
- 3.14 Mrs. Jacqueline Gollop was recommended to act as Head of Department - General Studies vice Canon Henderson Guy on long leave.
- 3.15 Miss Beverly Gill be granted no-pay leave for the period 17th - 21st May 2010 to attend a religious conference.
- 3.16 Miss Patronella Marshall be assigned to act vice Mrs. Sonia Drayton on long leave September - December 2010.

...../4 3.17

- 3.17 Mr. Davian Alleyne be assigned to the post which became vacant on the resignation of Mr. Leandro Layne with effect from 1st September 2010.
- 3.18 That an investigation committee be formed to look into the concerns expressed by the secretary/treasurer regarding the work of the clerk\typist.
- 3.19 Mrs. Wynell Yearwood be assigned as Head of Department- English vice Miss Beverly Gill on long leave September - December 2010.
- 3.20 Mr. Grafton Cobham be assigned as Senior Teacher vice Mrs. Marguerite Daniel on compassionate leave for the period 18th January - 31st March 2010.
- 3.21 Mr. Elridge Whittaker (Driver\Messenger) be required to see a medical board to determine his fitness to continue in his position.
- 3.22 A letter was sent to the chairman from the clerk\typist requesting vacation leave to commence on the first day of the September 2010 term. The secretary/treasurer was directed to remind the clerk\typist of the board's policy regarding vacation leave for non-teaching staff. She was asked to resubmit her request for leave within the period 28th June - 27th August 2010.

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4. **FINANCE**

Funds approved for disbursement for the Financial Year 2010\2011:-

Statutory Personal Emoluments	\$3,638,146.00	
- Guidance Counsellor	\$ 57,852.00	
- Allowance for Special Duties	<u>\$ 83,450.00</u>	\$3,779,448.00

Other Personal Emoluments

- Teaching	\$ 338,784.00	
- Allowance for Special Duties	\$ 18,545.00	
- Principal's Entertainment Allowance	\$ 6,620.00	
- Principal's Telephone Allowance	\$ 1,243.00	
- Principal's Travel Allowance	\$ 7,311.00	
- Deputy Principal's Telephone Allowance	\$ 829.00	
- Information Technology	\$ 4,636.00	
- Non Teaching Staff Overtime - Ancillary	\$ 794,969.00	
- Acting Staff	<u>\$ 113,506.00</u>	\$1,309,687.00

National Insurance	<u>\$ 365,737.00</u>
	\$5,454,872.00

Other Charges

Travel	\$ 9,504.00	
Utilities	\$ 135,659.00	
Rental of Property	\$ 27,312.00	
Library	\$ 9,600.00	
Supplies and Materials	\$ 88,675.00	
Maintenance of Property	\$ 122,801.00	
Operating Expenses	\$ 134,537.00	
Professional Services	\$ 7,475.00	
Property & Plant	\$	
Machinery & Equipment	\$ 17,000.00	
Furniture Fixtures & Fittings	\$ 35,532.00	
Assets under Construction	<u>\$</u>	<u>\$ 588,095.00</u>

TOTAL GRANT	<u>\$6,042,967.00</u>
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5 ACCOUNTS AND ACCOUNTABILITY

- 5.1 The Board continued to ensure sound financial management.
- 5.2 The reporting period spans two financial years (seven months of 2009\2010 and five months of 2010\2011). During the Year under review we came to the end of a Financial Year 2009\2010.

Approved 2009\2010 Grant - \$6,083,862.00

Revised	\$6,083,862.00
Total 2009\2010 Grant Received	
at 2010-03-31	<u>\$6,143,128.94</u>
	\$ 59,266.94

Advanced	\$6,143,128.94
Total Expenditure	<u>\$6,089,062.38</u>
	\$ 54,066.56

Accumulated Savings at start of period	<u>\$ 207,272.11</u>	\$261,338.67
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January - March Refunds 2010	\$ 13,880.57
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VAT Refunds -	May	2005	-	\$ 294.71	
	May	2008	-	\$5,141.93	
	November	2008	-	\$5,528.00	
	December			\$5,635.43	
	January	2009	-	\$3,569.15	
	February			\$3,762.91	
	March			\$5,448.62	
	April			\$ 830.95	
	May			\$ 387.06	
	June			\$5,748.31	
	July			\$6,657.44	
	August			\$2,947.86	
	September			\$5,883.46	
	October			<u>\$8,526.88</u>	
					<u>\$ 60,362.71</u>
					\$335,581.95

...../7 **Savings**

Savings available \$335,581.95

Approved expenditure from "Savings"

Polyseptic - pumping and cleaning of well	\$ 9,775.00	
Tyrone Rowe - " "	\$ 900.00	
Repairs to 5:4 - D. Browne	\$ 5,650.00	
Bajan Cleaners	\$ 2,236.36	
Acon Airconditioner - computer lab	\$ 6,759.55	
Barbados Light & Power - prefab	\$ 2,441.88	
Jacqueline Skeete	\$ 2,500.00	
Zikomo Sargeant	\$ 3,040.00	
Illuminat (s\l's photocopier)	\$13,500.00	
Silverline (teachers' desks - prefabs)	\$ 4,530.00	
S&S Marketing (students' desks & chairs - prefabs)	\$48,300.00	
Dave's Supercuts (tree trimming)	<u>\$18,945.00</u>	
		<u>\$118,577.79</u>
"Savings" at end of period		<u>\$217,004.16</u>

- 5.3 Under Allotment Number – 0104, the Director, Banking & Currency Department, Central Bank of Barbados issued 06.000% Barbados Government Treasury Note 2016 - Nominal value of \$6,000.00 for the Pilgrim Scholarship Fund.
- 5.4 The funds of The Dr. Edward Hutson Travelling Award - A/c 0060050261 dormant account at First Caribbean Bank, Broad Street were transferred to A/c #4610182 at the Wildey Branch.
- 5.5 As a result of a new process at the Barbados National Bank Inc. the school's account numbers were changed - the chequeing 05202620 - 058055092001; the text book and petty fees 05056306 - 058055092003; consolidated 05059298 - 058055092002. A request was made for reasons for change in account designations.
- 5.6 Permission was received from the Accountant General to dispose of financial records up to the year 1998/1999.
- 5.7 The Audited Accounts for the 2008\2009 Financial Year were presented and accepted at the meeting of 1st February 2010.
- 5.8 The Board made funds available for "Scouting for talent - \$600.00 and Foreign Language Club - \$1,000.00.

6. **STAFF**

A: Teaching

56 **ESTABLISHED POSTS**

	<u>NAME</u>	<u>POST</u>	<u>STATUS</u>
	PILGRIM, Trevor	Principal	Perm.\MOU
1	DASH, Vasco P.	Deputy Principal	Perm.\P.O.
2.	GILL, Beverly	G.T.\H.O.D.	Perm.\P.O.
3.	EVELYN, Giles	G.T.\H.O.D.	Perm.\P.O.
4.	TAITT, Robert	G.T.\H.O.D.	Perm.\P.O.
5.	GRIFFITH, Whitfield	G.T.\H.O.D.	Perm.\P.O.
6.	WILTSHIRE, Sandra	G.T.\H.O.D.	Perm.\P.O.
7.	WILKINSON, Wendy	G.T.\H.O.D.	Perm.\MOU
8.	HOLDER, Rudolph	G.T.\H.O.D.	Perm.\P.O.
9.	PRESCOTT-BULLEN, Jean	G.T.\H.O.D.	Perm.\P.O.
10.	ST. HILL, Sonia	G.T.\H.O.D.	Perm.\P.O.
11.	GUY, Henderson	G.T.\H.O.D.(ag)	Perm.\P.O.
12.	SPRINGER, Carmichael	G.T.\H.O.D.	Perm.\P.O.
	ROGERS, Cheryl (*)	G.T.\H.O.D.	Perm.\P.O.
13.	DANIEL, Marguerite	G.T.\S.T.	Perm.\MOU
14.	LOVELL, Linnette	G.T.\S.T.	Perm.\MOU
15.	LEWIS, Jonathan	G.T.\S.T.	Perm.\P.O.
16.	PUCKERIN, Joseph	G.T.\S.T.	Perm.\P.O.
17.	SEALY, Patt	G.T.\S.T.	Perm.\P.O.
18.	REID, Anne	G.T.\S.T.(ag)	Perm.\P.O.
	SKEETE, Jacqueline	G.T.	Perm.\MOU
19.	COBHAM, Grafton	G.T.	Perm.\MOU
20.	ARCHER, Frank	G.T.	Perm.\P.O.
21.	KELLMAN, John	G.T.	Perm.\P.O.
	BRATHWAITE, Douglas	G.T.	Perm.\P.O.
22.	DOWNES, Robin	G.T.	Perm.\P.O.
23.	YEARWOOD, Wynell	G.T.	Perm.\P.O.
24.	PHILLIPS, Clifton	S.G.T	Perm.\P.O.
25.	REDMAN, Mary	G.T.	Perm.\P.O.
26.	PADMORE, Erskine	G.T.	Perm.\P.O.
27.	HINDS-BUTCHER, Anne	G.T.	Perm.\P.O.
28.	BOURNE, Shellaine	G.T.	Perm.\P.O.
29.	GRIFFITH, Shawn	G.T.	Perm.\P.O.
30.	DAVISON, Frank Jnr.	G.T.	Perm.\P.O.

...../9 Staff cont'd

<u>NAME</u>	<u>POST</u>	<u>STATUS</u>
31. GARNER, David	G.T.	Perm.\P.O.
32. DRAYTON, Sonia	G.T.	Perm.\P.O.
33. YEARWOOD-SCOTT, Wynell	G.T.	Perm.\P.O.
34. DURANT, Peggy	G.T.	Perm.\P.O.
35. BLENNMAN, Karen	G.T.	Perm.\P.O.
36. GRANT, Desmond	G.T.	Perm.\P.O.
KELLMAN, Winston ("	G.T.	Perm.\P.O.
37. HALL, Ryan	G.T.	Perm.\P.O.
38. GOLLOP, Jacqueline	G.T.	Perm.\P.O.
39. HART, Nathan	G.T.	Perm.\P.O.
40. ALLEYNE, Dexter	G.T.	Perm.\P.O.
41. BURKE, Ryan	G.T.	Perm.\P.O.
WEEKES, Denise (!)	G.T.	Perm.\P.O.
42. BARROW, Dawn	G.T.	Perm.\P.O.
43. LEACOCK, Erika	G.T.	Perm.\P.O.
44. MARTINDALE, Fay	G.T.	Perm.\P.O.
45. CHEWITT, Rebecca	G.T.	Perm.\P.O.
46. GRIFFITH, Michelle	G.T.	Perm.\P.O.
47. BLACKMAN, Donna	G.T.	Perm.\P.O.
48. CRAWFORD, Michael	G.T.	Perm.\P.O.
49. MARVELL, Sharone	T.	Temp.\P.O.
50. LAYNE, Leandro	G.T.	Temp.\P.O.
51. GRAHAM, Tonesha	G.T.	Temp.\P.O.
52. SHEPHERD, Corey	G.T.	Temp.\P.O.
53. WENT, Keisha	G.T.	Temp.\P.O.
54. CARTER, Sandrena (*)	G.T.	Temp.\P.O.
55. MATZ, Anne (!)	G.T.	Temp.\P.O.
56. BEALE, Margaret ("	G.T.	Temp.\P.O.

6 TEMPORARY POSTS

<u>NAME</u>	<u>POST</u>	<u>STATUS</u>
1. GROSVENOR, Jamal	G.T.	Temp.\P.O.
2. WATSON, Shari	G.T.	Temp.\P.O.
3. VANDERPOOL, Charles	G.T.	Temp.\P.O.
4. HAYNES, Kemon	G.T.	Temp.\P.O.
5. DOYLE, Orien	G.T.	Temp.\P.O.
6. GREENIDGE, Nya	G.T.	Temp.\P.O.

...../10 Part-time

Part-time Post

	GREENIDGE, Nya	G.T.	Temp.\P.O.
1.	BARTON, Lateisha	G.T.	Temp.\P.O.
2.	MARSHALL, Krystal	G.T.	Temp.\P.O.
1.	<u>Guidance Counsellor</u>		
	ARTHUR, Laura	G.C.	Temp\P.O.

Recommendations for Permanent Appointments\Assignments:-

There were no recommendations.

Re-Assignments\New assignments

September - December 2009

1. Mr. Andrew Browne vice Mr. Grafton Cobham on long leave.
2. Miss Tamara Greenidge vice Mr. Robert Taitt on long leave.
3. Mrs. Anne Matz vice Mrs. Wynell Yearwood on long leave.
4. Miss Orien Doyle vice Mr. Ryan Hall on study leave.
5. Miss Margaret Beale vice Mr. Winston Kellman on secondment to Barbados Community College.
6. Mr. Charles Vanderpool - new post created in February 2009.

Higher Assignments

1. Mr. Dexter Alleyne - Head of Department (Biology/Agricultural Science).
2. Miss Jacqueline Skeete - Head of Department (Geography).

1st January - 31st August 2010

1. Mr. Charles Vanderpool - new post created in February 2009.
2. Miss Krystal Marshall - Miss Jacqueline Skeete retired.
3. Mr. Angelo Beckles - Mr. David Garner on study leave.
4. Miss Margaret Beale - Mr. Winston Kellman on secondment to Barbados Community College.
5. Mrs. Anne Matz - Miss Denise Weekes on no-pay leave.

Higher Posts

1. Mr. Grafton Cobham as Senior Teacher (Mrs. Marguerite Daniel on leave) 18th January - 31st March 2010.
2. Mrs. Jacqueline Gollop - Head of Department - General Studies vice Canon Henderson Guy on long leave 12th April - 31st August 2010.

12th April - 25th June 2010

1. Miss Marcia Webster - Miss Mary Anne Redman on long leave;
2. Rev. Michael Maxwell - Canon Henderson Guy on long leave;
3. Mr. Orin Boyce - Miss Michelle Griffith acting in higher position at Ministry of Education & Human Resource Development;
4. Miss Lateisha Barton's part-time assignment upgraded to full-time to cover English subjects of Mrs. Wynell Yearwood-Scott's time table during her long leave.

September 2010

Vacant Established posts

- | | | | |
|----|----------------------|---|---------------------------------|
| 1. | Mrs. Tonesha Graham | - | (N. Kellman retired 2008-01) |
| 2. | Miss Sharone Marvell | - | (declared vacant 2008-09) |
| 3. | Mr. Corey Shepherd | - | (B. Bancroft promoted 2009-01) |
| 4. | Miss Keisha Went | - | (J. Skeete retired 2010-01) |
| 5. | Mr. Jamal Grosvenor | - | (D. Brathwaite retired 2010-01) |

Temporary posts

1. Miss Shari Watson;
2. Mr. Charles Vanderpool;
3. Miss Kemon Haynes;
4. Miss Orien Doyle;
5. Miss Nya Greenidge;
6. Miss Krystal Marshall - new post created in August 2010.
7. Mr. Davian Alleyne - Mr. Leandro Layne resigned.

...../12 **Part-time**

Part-time

1. Miss Lateisha Barton - Mr. Erskine Padmore's abridged timetable

Acting

1. Miss Sandrena Carter - Mrs. Cheryl Rogers in higher post at Inland Revenue;
2. Miss Margaret Beale - Mr. Winston Kellman on secondment to Barbados Community College;
3. Mrs. Anne Matz - Miss Denise Weekes on no-pay leave;
4. Miss Vanessa Glasgow - Miss Beverly Gill on long leave;
5. Miss Patronella Marshall - Mrs. Sonia Drayton on long leave;
6. Mr. Fabian Griffith - Miss Michelle Griffith acting in higher assignment at Ministry of Education & Human Resource Development.

Teachers on Leave

Long Leave

1. Messrs Robert Taitt, Grafton Cobham, Giles Evelyn and Mrs. Wynell Yearwood - 1st September - 31st December 2009.
2. Canon Henderson Guy, Miss Mary Anne Redman and Mrs. Wynell Yearwood-Scott - 12th April - 31st August 2010.

Study

1. Mr. Ryan Hall continued his half pay leave 1st August 2008 - November 2009 - Masters in International Trade Policy.
2. Mr. David Garner paid leave 1st September 2009 - May 2010.
3. Miss Sharone Marvell to study and write UWI examinations for ten (10) days 7th - 18th December, 2009 and ten (10) days 22nd April - 6th May 2010.
4. Mr. Erskine Padmore to study and write UWI examinations for the period 10th - 17th December, 2009.

5. Mr. Ryan Burke to prepare for and sit professional examinations (ACCA) - 1st - 10th December 2009.
6. Miss Shari Watson to prepare for and write Banking and Finance examinations during the period 25th November to 8th December, 2009; 19th - 27th April; 5th - 6th and 10th May 2010.
7. Mr. Angelo Beckles to write UWI examinations - five (5) days 30th April - 4th May 2010.

Training

Mr. Trevor Pilgrim (Principal) attended a Professional Development Seminar for Principals of Primary and Secondary Schools conducted by Erdiston Teachers' Training College - 9th -13th November, 2009.

No-Pay

1. Miss Denise Weekes - 1st September 2008 to August 2011.
2. Mr. Winston Kellman - secondment to Barbados Community College 1st January 2009 - 31st December 2010.
3. Mrs. Anne Murray-Reid to visit Trinidad to attend her father's 80th birthday service during the period 7th - 11th January, 2010.
4. Mrs. Marguerite Daniel leave from her assignment as Year Head of the Second Forms with effect from 18th January - 31st March 2010. The leave was required to assist her in recovering from (a) an injury sustained to her left foot on 9th November, 2009 which resulted in an inability to engage in the patrolling involved in carrying out the duties of a Year Head; and (b) stress related illness due to the death of mother on 27th December, 2009.
5. Mrs. Jean Prescott-Bullen - eight (8) days – 27th October – 3rd November 2009 to travel to the USA on 27th October 2009 to attend her mother's funeral.
6. Miss Beverly Gill to attend the General Conference of The Pentecostal Assemblies of the West Indies from 17th – 21st May, 2010 in Trinidad.

7. Mrs. Donna Blackman out of the island on personal business on Friday, May 14th 2010.

Special

1. Mrs. Sonia St. Hill participated in the 2nd Executive Leadership of the Caribbean Association of Home Economist (CAHE) in Dominica during the period 26th - 30th November, 2009 and participated in the 3rd Executive Leadership meeting held in Barbados from 14th - 17th May, 2010.
2. The following persons were released to attend standardizing and script marking for the Caribbean Examinations Council during the period 22nd June - 10th July 2009 (a) Miss Erika Leacock - CAPE Food and Nutrition; (b) Miss Rebecca Chewitt - CAPE Geography; (c) Mr. Erskine Padmore - CAPE Spanish; (d) Miss Beverly Gill - Literatures in English; (e) Mr. John Kellman - CAPE Physics; and (f) Mr. Wismar Gibson - Literatures in English. Standardising and script marking - 4th - 6th February, 2010 - Mrs. Dawn Maughan (Mathematics); Mrs. Linnette Gibbons-Lovell (Spanish) and Mr. Erskine Padmore (Spanish); 3rd - 6th February, 2010 - Mr. Joseph Puckerin (English).
3. Mr. Desmond Grant participated in the 2009 Caribbean Football Union's Under 20 Women's Tournament in Suriname during the period 20th - 27th September 2009. Represented the National Women's Football Team in the 2011 women's world cup qualifiers' training camp 19th - 21st March, 2010 and for the qualifiers 27th March - 1st April 2010. He was released 7th - 16th May, 2010 to travel to Trinidad & Tobago as Trainer of the Barbados National senior women's football team.
4. Miss Shari Watson represented Barbados at the Pan-American Senior Badminton Championships held in Mexico during the period 18th - 27th October 2009, and participated in the Queen's Baton Relay on 1st March, 2010.

5. Mr. Frank Archer, Graduate Teacher attended the Review Meeting for the Caribbean Secondary Education Certificate (CSEC) - Technical Drawing syllabus from 9th - 11th November 2009 and a training workshop for General Secretaries sponsored by the Congress of Trade Unions and Staff Associations on 23rd February, 2010.
6. Mr. Clifton Phillips managed the Barbados Cricket Association's team which participated in an Inter-Collegiate Cricket Tournament during the period 5th - 10th January 2010.
7. Miss Mary Anne Redman attended the executive meeting of the Caribbean Union of Teachers during the period 1st - 6th December 2009, and represented the Barbados Secondary Teachers' Union at a Public Relations Workshop and the Caribbean & North American Conference of Teachers which took place in Trinidad, 21st - 27th February, 2010.
8. Mr. Erskine Padmore participated in 'The Teaching of Writing' workshop at the Cave Hill Campus - 4th - 6th January, 2010, and a training workshop for General Secretaries sponsored by the Congress of Trade Unions and Staff Associations held on 23rd February, 2010.

Maternity

There were no persons on maternity leave.

Sick

1. Miss Karen Blenman approval of extension of five (5) days on full pay 13th - 17th October 2008;
2. Miss Michelle Griffith - twelve (12) days - 18th - 29th May, 2009;
3. Mrs. Marguerite Daniel - five (5) days - 7th - 11th September and thirty-seven (37) days - 10th November - 16th December, 2009;
4. Mr. Jamal Grosvenor - five (5) days - 14th - 18th September, 2009;
5. Mrs. Sonia Drayton - twelve (12) days - 21st September - 2nd October, 2009;
6. Ms. Sandra Wiltshire - five (5) days - 28th September - 2nd October 2009;

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7. Mrs. Linnette Lovell - eight (8) days - 22nd - 29th September 2009 and four (4) days - 9th - 12th March 2010;
8. Mr. Andrew Browne - four (4) days - 22nd - 25th September, 2009;
9. Ms. Nya Greenidge - three (3) days - 21st - 23rd September, 2009;
10. Mr. Nathan Hart - nine (9) days - 22nd - 30th September, 2009;
11. Mrs. Jean Prescott-Bullen - five (5) days - 12th - 16th October, 2009 and four (4) days - 9th - 12th February, 2010;
12. Mrs. Peggy Durant - four (4) days - 13th - 16th October, 2009;
13. Mrs. Wynell Yearwood-Scott - eight (8) days - 12th - 19th October, 2009;
14. Mr. Joseph Puckerin - twelve (12) days - 2nd - 13th November, 2009;
15. Miss Sandrena Carter - fourteen (14) days on full pay 4th - 17th January, 2010 and eight (8) days' extension without pay 18th - 25th January, 2010;
16. Miss Mary Anne Redman - five (5) days - 1st - 5th February, 2010;
17. Miss Sharone Marvell - twelve (12) days - 1st - 12th March, 2010;
18. Mr. Patt Sealy - eleven (11) days - 9th - 19th March, 2010;
19. Mr. Corey Shepherd - seven (7) days - 16th - 22nd April, 2010.

Resignations\Retirements

1. Mr. Douglas Brathwaite with effect from 1st January, 2010.
2. Miss Jacqueline Skeete with effect from 1st January, 2010.
3. Mr. Leandro Layne with effect from 1st September, 2010.

Resumption of Duty

1. Mrs. Laura Arthur resumed duties as Guidance Counsellor on 1st September 2009.
2. Mr. Ryan Hall resumed duties on 1st December 2009.

...../17 Completion

Completion of Studies

1. Mrs. Tonesha Graham and Mr. Nathan Hart - Diploma in Education.
2. Mr. Ryan Hall - Masters in International Trade Policy.

Secondments

1. **To the Inland Revenue** from The Lodge School - 1st January 2007 until further notice - Mrs. Cheryl Rogers.
2. **To the Barbados Community College** - Mr. Winston Kellman - 1st January 2009 - 31st December 2010.
3. **To the Ministry of Education - Audio Visuals Aids Department** - Miss Michelle Griffith - 1st April 2010 - 31st March 2012.

Qualifications Awarded

1. Mrs. Sonia Drayton and Mrs. Anne Hinds-Butcher successfully completed the Diploma in Education. Mrs. Anne Murray-Reid the Certificate in Educational Management and Administration.
2. Mr. Patt Sealy was awarded the degree of Master of Philosophy (Mathematics).

Health & Safety

Mrs. Marguerite Daniel sustained an injury to her ankle when she missed her footing on the flight of stairs leading to the 3rd forms on Block C. The injury kept her off work for the majority of the first term. When she returned to work in January 2010 it was necessary to make accommodation for her classes in one of the new prefabricated blocks provided by the Ministry of Education's Project Implementation Unit.

B: Non-Teaching A

	<u>NAME</u>	<u>POST</u>	<u>STATUS</u>
1.	MURRELL, Judith A.	Secretary\Treasurer	PERM.
2.	DUBOIS, Hazel	Executive Officer	PERM.
3.	PHILLIPS, Cedric	Workshop Assistant	PERM.
4.	JACKMAN, Janice	Lib. Asst. II	PERM.
5.	MOORE, Judy	Principal's Secretary	PERM.
6.	SPENCER, Velsia	Clerk\Typist	PERM.
7.	WHITEHALL, Jewell	Clerk\Typist	PERM.
	WHITTAKER, Elridge	Messenger\Driver	PERM.
8.	HOLDER, Anthony	Porter	PERM.
9.	MOORE, Maurice	Lab. Asst.	PERM.
10.	TOPPIN, Curtis	Porter\Messenger	PERM.
11.	HOYTE, Dwayne	Lab. Asst.	TEMP.
12.	HARRIS, Stephen	Messenger\Driver	AG.

Appointments

The following persons were permanently appointed with effect from 1st January 2010:-

1. Mr. Cedric Phillips – Workshop Assistant date of continuous service 1st May 2001;
2. Mr. Curtis Toppin – Porter\Messenger date of continuous service 20th September 2004.

Training

1. Miss Judith Murrell, Secretary\Treasurer attended a training course on Public Sector Human Resource Management – Leave organized by the Personnel Administration Department in collaboration with the Training Administration Division during the period 5th – 12th July 2010.
2. Mr. Anthony Holder (12th - 13th November, 2009) and Mr. Curtis Toppin (25th – 26th February, 2010) attended a workshop on Occupational Safety and Health organized by the Training Administration Division.
3. Mr. Curtis Toppin (Porter) was recommended by the principal to attend a training session to operate the smart board offered by Illuminat Barbados 6th – 7th July 2010.

Study

Mr. Curtis Toppin (Porter) five (5) days study leave – 17th – 19th, 27th and 28th May, 2010.

...../19 Vacation

Vacation Leave

1. MOORE: Judy - three (3) days - 21st - 23rd December 2009 and twenty-six (26) days - 9th August - 3rd September 2010.
2. MURRELL: Judith - one (1) day - 14th August 2009; nineteen (19) days - 28th September - 16th October 2009; twenty-six (26) days - 1st - 26th February; one (1) day - 13th August 2010.
3. HOLDER: Anthony - three (3) days - 29th May, 14th September and 5th November 2009; seven (7) days - 1st February, 8th March, 21st May, 3rd and 4th, 22nd June, 1st July 2010 and twenty-four (24) days - 29th March - 23rd April 2010.
4. JACKMAN: Janice - twenty-nine (29) days - 1st - 31st December 2009 and twenty-four (24) days - 4th - 27th August 2010.
5. WHITTAKER: Elridge - Continuous sick leave.
6. DUBOIS: Hazel - forty-three (43) days - 16th November - 31st December 2009; two (2) - days 29th - 30th April and twenty-nine (29) days - 1st - 31st December 2010.
7. WHITEHALL, Jewell - seventeen (17) days - 19th July - 6th August 2010.
8. SPENCER: Velsia - twenty-six (26) days - 12th July - 6th August 2010.
9. TOPPIN, Curtis - twenty-one (21) days - 16th December 2009 - 8th January 2010; one (1) day - 3rd February, one (1) day - 16th February; two (2) days - 12th and 29th March; one (1) day - 26th May and eighteen (18) days - 16th August - 2nd September 2010.
10. PHILLIPS, Cedric - twelve (12) days - 18th - 31st December 2009 and twenty-eight (28) days - 4th - 31st August 2010.
11. MOORE, Maurice - thirty (30) days - 5th July - 5th August 2010.
12. HOYTE, Dwayne - seventeen (17) days - 4th - 20th August 2010.

Sick Leave

1. Mr. Cedric Phillips - fourteen (14) days' sick leave with full pay for the period 1st - 14th January 2009; seven (7) days 15th - 21st January 2009 in excess of his eligibility deducted from his vacation; 6th - 7th April, 26th April, 29th April, 3rd May 2010.

2. Mr. Elridge Whittaker - Driver/Messenger - five (5) days - 15th - 19th May 2009, seven (7) days - 26th May, 9th and 23rd June, 7th and 22nd July; 22nd - 23rd October; eleven (11) - days - 24th November - 4th December; seven (7) days - 5th - 11th December and twenty (20) days - 12th - 31st December, 2009; one (1) day - 1st January; sixty-three (63) days - 2nd - 22nd January, 23rd January - 26th March, and ninety-one (91) days - 27th March to 25th June 2010.
3. Mr. Curtis Toppin - 21st, 25th and 29th September, 13th and 29th October, 9th - 10th November, 3rd December 2009; 9th February, 6th, 22nd April, 12th, 13th, 28th May 2010.
4. Miss Jewell Whitehall - 5th - 6th October, 14th, 28th December 2009; 12th January, 2nd March, 7th May, 28th June 2010.
5. Miss Hazel Dubois - 21st, 24th September, 30th October 2009; 1st April, 25th June and 2nd July 2010.
6. Mr. Dwayne Hoyte - 21st - 23rd September, 19th October, 21st December 2009, 1st, 12th - 15th January, 12th - 16th April and 19th July 2010.
7. Mr. Clyde Howell - 21st October, 4th, 30th December 2009 and 9th March 2010.
8. Mr. Anthony Holder - 9th - 10th September, 22nd - 23rd October 2009, 9th - 10th March, 6th - 7th May, 8th, 19th - 20th July 2010.
9. Miss Judith Murrell - 18th June 2010.
10. Mrs. Judy Moore - 24th July and 5th August 2010.

Acting Assignments

1. Miss Brandi Estwick was assigned to act as Clerk/Typist for the period 23rd November - 31st December, 2009 vice Miss Jewell Whitehall vice Miss Hazel Dubois on vacation leave.
2. Miss Jewell Whitehall was assigned to act as Executive Officer for the period 23rd November - 31st December, 2009 vice Miss Hazel Dubois on vacation leave.
3. Mr. Stephen Harris was assigned as Driver/Messenger/Porter for the period 7th January 2010 until further notice vice Mr. Elridge Whittaker on sick leave/Mr. Curtis Toppin on vacation leave.

Resignations\Retirements

There were no resignations or retirements.

Study Leave

Mr. Curtis Toppin (Porter) two (2) days - 7th - 8th January, 2010 - computer examinations at BIMAP, and one (1) day - 11th January 2010 - CXC Social Studies and five (5) days - 14th, 17th, 19th, 27th May 2010.

...../21 Non-

Non-Teaching Staff - B

	<u>NAME</u>	<u>POST</u>	<u>STATUS</u>
1.	MAYNARD, Frederick	General Worker (Labourer)	PERM.
2	KNIGHT, Olvis	General Worker (Labourer)	PERM.
3.	BENNETT, Cecilia	General Worker (Labourer)	PERM.
4	KING, Veronica	General Worker (Maid)	PERM.
5.	MAYERS, Levi	Groundsman	PERM.
6.	BOURNE, Wilfred	Watchman	PERM.
7.	HAYDE, Henderson	Artisan	PERM.
8.	McCOLLIN, Jennifer	General Worker (Cleaner)	PERM.
9.	HOWARD, Oswald	General Worker (Labourer)	PERM.
10.	BUTCHER, Eunicey	General Worker (Maid)	PERM.
11.	WILKINSON, Burton	Watchman	TEMP.
12.	NILES, Fernando	Gardener/Farm Attendant	TEMP.
13.	PINDER, Luther	Relief Watchman (I)	TEMP.
14.	LEWIS, Keith	General Worker (Labourer)	TEMP.
15.	BURGESS, Alphonza	Relief Watchman (II)	TEMP.

Permanent Appointments

The following persons were appointed with effect from January 2010.

- 1 Mr. Henderson Hayde - Artisan - date of continuous service - 26th April 1999;
- 2 Miss Jennifer McCollin - General Worker - date of continuous service - 17th April 2000;
- 3 Mr. Wilfred Bourne - Watchman - date of continuous service - 13th January 2001;
- 4 Miss Eunicey Butcher - General Worker - date of continuous service - 12th August 2002;
- 5 Mr. Oswald Howard - General Worker - date of continuous service – 29th October 2002;

Vacation Leave

Vacation Leave was approved as under:-

- | | | |
|------------------|---|--|
| BENNETT: Cecelia | - | thirty (30) days – 29 th March – 30 th April 2010; |
| BOURNE: Wilfred | - | thirty (30) days – 1 st – 30 th June 2010; |
| BUTCHER: Eunicey | - | eight (8) days – 19 th – 26 th October 2009 – one (1) - 8 th January, two (2) days – 3 rd March, 25 th June, thirty-one (31) days – 26 th July – 27 th August 2010; |

-22-

KING: Veronica	-	one (1) day - 6 th August 2009; twenty-six (26) days - 19 th July - 13 th August 2010;
McCOLLIN: Jennifer	-	two (2) days - 4 th - 5 th March, one (1) - 26 th March, twenty-six (26) days - 28 th June - 23 rd July 2010;
WILKINSON: Burton	-	twenty (20) days - 11 th - 30 th April, one (1) day - 7 th August 2010;
HOWARD: Oswald	-	At the end of the period Mr. Howard had not applied for his vacation leave;
KNIGHT: Olvis	-	At the end of the period Mr. Knight had not applied for his vacation leave;
LEWIS: Keith	-	nineteen (19) days - 12 th - 30 th August 2010;
MAYERS: Levi	-	At the end of the period Mr. Mayers had not applied for his vacation leave;
NILES: Fernando	-	one (1) day - 23 rd March, nineteen (19) days - 28 th June - 16 th July 2010;
HAYDE: Orlando	-	thirty (30) days - 4 th August - 2 nd September 2010;
MAYNARD: Frederick	-	twenty-eight (28) days - 15 th July - 13 th August 2010;
PINDER, Luther	-	twenty-one (21) days - 6 th - 26 th July 2010.

Sick Leave

BENNETT: Cecelia -	19 th - 20 th January, 3 rd February, 20 th February, 13 th March, 17 th - 20 th March, 19 th May, 9 th - 10 th , 17 th September, 9 th , 27 th October, 24 th - 25 th November, 18 th , 29 th December 2009; 28 th January - 4 th February, 28 th February, 23 rd - 24 th March, 20 th May, 9 th June, 16 th July 2010.
BUTCHER: Eunicey -	3 rd October, 24 th October, 7 th - 14 th October 2008; 13 th - 17 th February, 20 th February, 1 st April, 18 th - 19 th June, 21 st July, 11 th December 2009; 8 th March - 12 th , 24 th March, 7 th May, 11 th June, 5 th , 12 th July 2010.
KING: Veronica	18 th December, 29 th - 31 st December 2008; 24 th February - 2 nd March, 6 th October, 6 th November, 18 th December 2009; 3 rd , 22 nd - 23 rd February, 8 th April, 11 th - 12 th May, 14 th - 15 th , 21 st - 30 th June 2010.
MCCOLLIN: Jennifer -	23 rd - 24 th September, 16 th October, 21 st October, 12 th November, 2 nd December, 11 th December 2009; 18 th January, 26 th February, 4 th May, 4 th June, 11 th - 18 th May, 31 st August 2010.

...../23 Howard

HOWARD: Oswald	-	27 th – 28 th October, 5 th – 6 th November, 9 th December, 2008, 23 rd September, 17 th - 18 th November, 3 rd December 2009, 13 th , 26 th May 2010.
KNIGHT: Olvis	-	24 th September, 19 th - 20 th November 2009; 3 rd February, 9 th , 26 th March, 29 th April, 6 th May, 18 th - 19 th August 2010.
LEWIS: Keith	-	1 st - 16 th September, 21 st October, 22 nd December 2008; 11 th – 13 th March, 2 nd , 8 th April, 25 th May, 16 th , 30 th July 2009, 19 th - 20 th May, 22 nd - 23 rd June, 7 th , 21 st – 22 nd July 2010.
MAYERS : Levi	-	21 st – 22 nd October, 20 th November, 28 th November 2008; 15 th - 16 th September, 20 th - 21 st October, 9 th - 10 th November, 7 th - 8 th , 8 th December, 18 th December, 2009; 10 th - 11 th March, 4 th May, 15 th - 16 th June, 19 th July, 23 rd - 24 th August 2010.
NILES: Fernando	-	29 th – 30 th October, 25 th November, 23 rd December, 2008; 14 th - 15 th December 2009; 25 th , 31 st March, 19 th April 2010.
HAYDE: Orlando	-	9 th October, 25 th November, 2008; 7 th , 15 th 20 th - 21 st October, 11 th November, 9 th , 15 th December 2009; 28 th January, 12 th February, 18 th March, 4 th - 5 th May, 24 th - 25 th June 2010.
MAYNARD: Frederick	-	19 th September, 17 th October, 4 th December, 18 th – 19 th December 2008; 10 th September, 16 th , 30 th October, 5 th - 13 th November, 3 rd , 18 th December 2009; 15 th January, 4 th , 22 nd February, 22 nd March, 22 nd April, 21 st May, 11 th , 30 th June, 18 th , 31 st August 2010.
BOURNE, Wilfred	-	9 th – 22 nd September, 15 th , 28 th October, 8 th December 2009; 19 th March, 9 th , 20 th April, 7 th May, 21 st July 2010.
WILKINSON Burton	-	8 th October, 26 th October - 1 st November, 4 th - 10 th November 2009; 28 th February – 4 th March, 30 th August - 5 th September 2010.
PINDER Luther	-	
BURGESS, Alphonza	-	21 st May - 30 th June, 23 rd July 2010.

Special Leave

No special leave was granted.

Resignations\Retirements\Secondments

There were no resignations, retirements or secondments.

New appointments

The assignments of the Relief Watchmen were amended as follows:

...../24 Burgess

1. Mr. Alphonza Burgess - Sundays - 7.00p.m. - 7.00a.m.; Mondays - 4.00p.m. - 7.00p.m. and Fridays -7.00p.m. -7.00a.m.
2. Mr. Luther Pinder - Mondays – Off and Fridays - 4.00p.m. - 7.00p.m.

Acting Assignments

1. Mr. Rasheed Eastmond was assigned to act as General Worker (Labourer) for the period 2nd - 13th November, 2009 vice Mr. Keith Lewis on vacation leave and 14th December 2009 - 15th January 2010 vice Messrs Olvis Knight/Oswald Howard on vacation leave. General Worker (Labourer) for the period 12th - 30th April, 2010 vice Miss Cecilia Bennett on vacation leave.
2. Mr. Henderson Wiltshire as Relief Watchman (a) 11th April - 4th May, 2010 vice Mr. Burton Wilkinson on vacation leave; (b) 15th - 22nd April, 2010 (General Worker) vice Mr. Anthony Holder; (c) Watchman (Monday - Saturdays) for the month of June 2010 vice Mr. Wilfred Bourne on vacation leave and 6th - 25th July 2010 vice Mr. Luther Pinder on vacation leave.
3. Mr. Alphonza Burgess additional days for the months of April and June 2010 - (a) 11th April -1st May, 2010 vice Mr. Burton Wilkinson on vacation leave (b) 28th - 30th June, 2010 vice Mr. Wilfred Bourne on vacation leave.
4. Miss Mavell Knight as General Worker (Maid) - 10th - 12th, 24th March, 7th May (Miss Eunicey Butcher - sick leave) 11th - 18th May (Miss Jennifer McCollin – sick leave), 22nd - 28th June, 2010 (Miss Veronica King – sick leave).

Contractual Assignment

Mr. Clyde Howell, Security Guard was retained on contract for the period 6th September 2009 - 30th June 2010.

Industrial Relations

Mr. Alphonza Burgess was issued with two written warnings regarding his continual late arrival at work and his lack of application to his position of watchman II.

Health & Safety

1. On the 31st August 2010 Miss Eunicey Butcher (Maid) sustained a soft tissue injury to her right wrist when a sash window which she was attempting to open fell.
2. The matter of fire escapes for the staff room remains a matter of concern.

7. PRINCIPAL'S REPORT

During the period under review the Principal attended meetings of the Board and reported on matters relating to general administrative matters, teaching/non-teaching staff; and on matters affecting the welfare of the student body as follows:-

7.1 External Examinations – May/June 2010

CSEC - GENERAL PROFICIENCY AND TECHNICAL PROFICIENCY - MAY/JUNE 2010

SUBJECT	SAT	PASSED	BOYS	GIRLS	PASS RATE
Agricultural Science SA	9	9	3	6	100%
Biology	30	22	7	23	73%
Caribbean History	42	18	21	21	43%
Chemistry	35	26	12	23	74%
Clothing & Textiles	18	17	2	16	94%
English A	195	187	89	106	96%
English B	157	119	76	81	76%
Food & Nutrition	37	35	9	28	95%
French	61	14	29	32	23%
Geography	32	17	17	15	53%
Integrated Science	35	30	22	13	86%
Mathematics	128	84	52	76	66%
Music	10	3	2	8	30%
Physics	37	25	23	14	68%
Principles of Accounts	37	22	14	23	59%
Principles of Business	29	28	10	19	97%
Religious Education	22	16	9	13	73%
Social Studies	18	18	8	10	100%
Spanish	67	27	23	44	40%
Technical Drawing	30	24	28	2	80%
Theatre Arts	5	5	3	2	100%
Visual Arts	31	19	20	11	61%
Human & Social Biology	22	18	6	16	82%
Building Technology (Woods)	25	25	23	2	100%
Information Technology	37	34	18	19	92%
Mechanical Engineering Technology	20	19	18	2	95%
Physical Education & Sports	3	3	3	0	100%

Overall pass rate = 76%

GRADE PROFILES - CSEC

Grades	1	2	3	4	5	6	Sat
#	157	335	372	229	78	1	1172

CAPE RESULTS 2010 UNIT I

SUBJECT	SAT	PASSED	BOYS	GIRLS	PASS RATE
Accounting	30	29	10	20	97%
Applied Mathematics	8	2	7	1	25%
Biology	17	12	3	14	71%
Caribbean Studies	101	85	36	65	84%
Chemistry	23	16	5	18	70%
Communication Studies	69	67	32	37	97%
Food & Nutrition	8	8	1	7	100%
French	6	4	2	4	67%
Geography	9	9	7	2	100%
Geometrical & Mechanical Engineering Drawing	12	7	12	0	58%
History	7	4	2	5	57%
Information Technology	24	22	10	14	92%
Literatures in English	30	27	8	22	90%
Management of Business	38	23	15	23	61%
Pure Mathematics	36	7	17	19	19%
Physics	18	15	8	10	83%
Sociology	27	23	9	18	85%
Spanish	5	3	2	3	60%
Art & Design	11	11	3	8	100%

OVERALL PASS RATE = 75%

CAPE RESULTS 2010 UNIT 2

SUBJECT	SAT	PASSED	BOYS	GIRLS	PASS RATE
Accounting	25	23	6	19	92%
Art & Design	4	4	2	2	100%
Biology	11	11	2	9	100%
Chemistry	10	9	4	6	90%
Food & Nutrition	13	12	2	11	92%
French	2	2	0	2	100%
Geography	11	10	7	4	91%
Geometrical & Mechanical Engineering	4	4	2	2	100%
History	10	4	5	5	40%
Literatures in English	19	18	5	14	95%
Management of Business	24	24	6	18	100%
Pure Mathematics	8	7	3	5	88%
Physics	7	7	3	4	100%
Sociology	23	22	8	15	96%
Spanish	-	-	-	-	-
Information Technology	18	18	8	10	100%

OVERALL PASS RATE 92%

GRADE PROFILES – CAPE UNITS 1 AND 2

Grades	1	2	3	4	5	6	7	Sat
#	15	56	132	162	180	86	33	664

INTERNAL EXAMINATIONS 2010

Continuous assessment continued to be used to determine promotion.

7.2 Students

7.2.1 The school was organised into (5) first forms; (5) second forms; (6) third forms; (6) fourth forms; (6) fifth forms and (8) sixth form subject groups.

7.2.2 There were 1067 on the roll
Girls 550
Boys 517

7.3 Suspensions

- 6AArts** - Kadeem Stephens (4); Leah Rollock; Ritsey Harewood and Jamal Clarke.
- 6ABusiness** - Gina-Ann Trotman.
- 6BArts** - Randall Jordan (2); Tamar Piggott; Christian Annel (2); Oya Thompson; Jalisa Clements (2); Rachael Fergusson; Ngozi Jackman and Shumain Lucas.
- 6BBusiness** - Alicia Moore; Shekeim Greaves (2); Shanice Mason; Crystal King; Shain Clarke (3); Matthew Mapp; Tricia Jones; Nicolette Regis; Crystal King; Nicolette Pilgrim and Jonathan Jeffrey.
- 6BTechnical** - Renaldo Campbell; Akeem Small and Tito Padmore.
- 6BScience** - Reco Blackman; Mario Boyce; Dario Burke; Liandra Jones; Zoe Trotman and Reco Blackman.
- 5:6** - Chanice Miller; Omari Jackman; Tarel Grant; Cherise Clarke and Renaldo Norville.
- 5:5** - Sara Singh; Justin Thomas (3); Rashad Sargeant; Rachad Blackman; Tamisha Marshall (2) and Ade Welch.
- 5:4** - Jamar Browne; Mikhail Eversley; Romario Colucci; Kimberly Forde; Rico Collymore; Jamar Browne; Kimberley Forde and Lizza Grazette-Corbin.
- 5:3** - Rasheda Armstrong; Sherrice Mayers; Rhea Griffith; Nakita Pollard; Ashlee Louis; Krysten Lawrence; Stephan Harewood; Shonice Warner and Kadesha Sealy.
- 5:2** - Kemar Steele; Regina Skeete and Maresha Thorpe (2).
- 5:1** - Marchijah Harding; Raymond Harper; Jahdai Best and Sheldon Nicholson.

- 4:6 - Anshylise Vaughn (3); Regina Skeete; Regina Callender; Xavier Walcott-Alleyne; Tyrell Cox ; Nicholas Palmer (3); Jabarry Holligan (2); Krisette Lawrence; Regina Callender and Anshylise Vaughan.
- 4:5 - Ryan Davis (2); Kareem Weekes; Crystal Moseley; Crystal Moseley; Ria Adams; Akeem Worrell and Lashonda Holder.
- 4:4 - Tramel Norgrove and Ramon Atwell.
- 4:3 - Shanice Parris; Shakelle Clarke (2); Shanico Knights; Makini Cadogan; Jalicla Welch; Leia Phillips; Shanice Knights; Reah Roach; Makini Cadogan and Sandra Wilson.
- 4:2 - Kaycia Graham (3); Kentius Agard; Chad Francis; Daniel Carter; Kaycia Graham and Leia Quintyne.
- 4:1 - Shamar Sealy (2); Ebony Brathwaite-Chen; Adanna Springer; Lashea Skeete; Lauren Estwick and Naomi Dube.
- 3:6 - Darien Holder; Chakeel Clarke and Jabarry Holligan.
- 3:5 - Dion Carter and Hasani Skeete.
- 3:4 - Darien Gittens; Jamario Maynard; Shaquille Phillips; Tegan Mayers and Sheldon Barrow.
- 3:3 - Shakeera Boxill; Akilah Spooner; Kemar Hoyte and Monique Nurse.
- 3:2 - Shavonne Rollins; Danielle Belgrave and Shannon Fraser.
- 3:1 - Jamal McCollin.
- 2:5 - Oneisha Davis; Renaldo Marshall; Richerrda Leonard (2) and Stephan Lewis.
- 2:4 - Shamar Scantlebury; Kym Archer and Shamar Scantlebury.
- 2:3 - Asherah Darlington; Andrica Wilkinson and Asherah Darlington.
- 2:2 - Joron Goddard; Ishara Williams; Hakeem Clarke; Aquila Corbin (2); Akeem Trotman (2) and Brandy Riley.
- 1:4 - Sharice Roberts (2).
- 1:3 - Danae Gill and Chad Hackett.

1:2 - Jaron Harewood and Marco Colucci.

7.3.1 The principal, The Lodge School sent a report to the Chairman, Board of Management, regarding a serious offence committed on 4th March 2010 by two (2) students - Tarel Grant of form 5:4 and Reco Blackman of form 6B Science.

7.4 **Extra Mural Competitions/Sports and Games**

- The school placed 5th in the boys' inter-school swimming championships.
- Several prizes were awarded in the National Disabilities Unit Art competition.
- A "scouting for talent" variety show was presented on 13th December 2009. The boys' under-19 football placed 2nd in the annual tournament.
- In the Under-19 inter-school netball the school placed 4th.
- A second place was received in the Girls' body fitness competition.
- Several prizes were awarded at NIFCA in Culinary Arts.
- Darian King won the Consolation Final (Lawn Tennis) at the World Youth Olympic Games in Singapore in August 2010. He was also selected as Junior Sports Personality of the Year.
- There were outstanding performances in the Relay Fair 2010.
- Five athletes were selected for the CARIFTA games.
- For the eighth consecutive year the school won the United Insurance inter-school chess championship.
- Second and fifth places were awarded respectively in the Under-15 and Under-13 inter-school table tennis.
- In the 2010 Florida Caribbean Cruise Association children's environmental poster competition the school was awarded 3rd place.
- The school was awarded 2nd place in the Barbados Cheerleading Federation's 2010 competition.
- Althea Williams won one gold and one silver medal at the CARIFTA swimming championships.
- Five athletes received athletic scholarships from American Universities.

...../31 7.4 continued

- Kevin Ward painted ceiling tiles for the children's ward of the Queen Elizabeth Hospital.
- In August 2010 The Lodge School won the LIME Under-15 cricket championship.
- In the Sagicor Open Chess tournament the school place 1st and 2nd.
- In August 2010 first and second places were also awarded in the Under-14 section of Sagicor Open Chess tournament.
- Tremaine Maloney represented Barbados in Singapore in the 400m hurdles.
- Katrina Blackman was selected to represent Barbados at the World Chess Olympiad in Russia in September-October 2010.
- Mario Rampersaud was named captain of the Barbados Under-19 cricket team.

7.5 **PTA Activities**

The PTA continued its regular programme of meetings and lectures by guest speakers. It provided lunches for needy students.

7.6 **Inter-Schools' Sports**

The boys' team placed 8th and the girls' team placed 5th. Several of the school's top athletes were injured and could not compete.

7.7 **Overseas Tours**

There were no overseas tours during 2009-2010.

7.8 **Staffing**

Staffing was adequate.

7.9 **Graduation\Speech Day**

Speech Day - March 12th, 2010. Guest Speaker was Mr. Terry Bascombe - Old Scholar.

Graduation - 26th June, 2010. Guest Speaker - The Hon. Stephen Lashley, Minister of Youth, Family & Sports.

7.10 **Projections**

- Additional block to house a new assembly hall, various classrooms, improved staff room facilities (including bathrooms).

- Fire escapes for the staff room and library.
- An expanded pavilion.
- Improved and expanded lunch room facilities.
- Additional computers, software and internet access for all departments.
- Whiteboards and filing cabinets.
- Additional storage cupboards in the Home Economics room.

7.11 **Awards**

Five athletes were awarded athletic scholarships by American Universities.

7.12 **Activities**

No activities were submitted.

8. **PLANT AND FACILITIES**

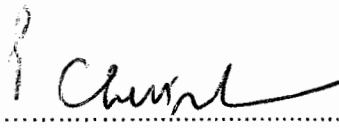
- 8.1 There were several problems experienced with unauthorised personnel on the compound. All the telephone lines at the school were cut sometime between the 5th and 6th December 2009. On 14th\15th May 2010 two unknown drivers of SUVs entered the compound during the early hours of the morning. When watchmen used the school's alarm to alert them that their actions were being observed the SUVs drove off the compound, but one driver returned and discharged gun shots. Permission was requested for the installation of a barrier to prevent such entry. A request was also made of the police at District C to provide additional surveillance at nights.
- 8.2 The allocation of funds for maintenance of property was drastically reduced in anticipation of the proposed development of the plant to commence in August\September 2009. This did not materialise and there were no funds available to carry out much needed refurbishment.
- 8.3 As usual window panes were replaced and windows fixed as far as possible. Some windows, especially those in Block K need urgent work on them. As a matter of fact one of the maids (Miss Eunicey Butcher) sustained soft tissue damage to her hand while attempting to open a window.
- 8.4 There are several blocks which are in dire need of painting. The provision made for this requirement was removed each year it was submitted.
- 8.5 The driveways are constantly patched. However, this stop-gap measure soon deteriorates, especially with the heavy rains.
- 8.6 When the roof of Block K was changed it became obvious that some work would be needed to properly incorporate the canteen extension. We continue to fix leaks and it envisioned that the redevelopment project would correct this problem.

- 8.7 As part of the preparation for the redevelopment of the facilities the Project Implementation Unit of the Ministry of Education & Human Resource Development provided three prefabricated buildings. Permission was obtained to install electricity and furnish the buildings for use in the 2010-2011 academic year.

9. **CONCLUSION**

- 9.1 During the period under review the Board of Management skillfully used the funds available to maintain the plant.
- 9.2 No resolution has been achieved on the matter of the disbursement of the Pilgrim Scholarship funds. With the cessation of the Quality Performance Scholarship it is especially necessary to have this matter resolved. Mr. Marlon Yarde provided a conversation of the \$20.00 to a 2009 figure of approximately \$482.00.
- 9.3 At a meeting of 16th February 2010 the principal provided members of the Board with an analysis of the examination results of the five (5) years 2004-2005 - 2008-2009. The conclusion was that the school was performing creditably in both academic and extracurricular activities.

Dated the 13th day of December 2010¹⁰


P. K. H. CHELTENHAM, Q.C.
CHAIRMAN
BOARD OF MANAGEMENT
THE LODGE SCHOOL

**The Lodge School
Financial Statements
For The Year Ended
March 31, 2010**

**Brian F. Griffith & Co.
Chartered Accountants**

The Lodge School

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Auditors' report

To The Chairman and Board of Management

We have audited the accompanying financial statements of **The Lodge School**, which comprise the balance sheet as of March 31, 2010, and the statement of receipts and payments and supplementary information for the year then ended, and a summary of significant accounting policies and other explanatory notes.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with International Financial Reporting Standards. This responsibility includes: designing, implementing and maintaining internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with International Standards on Auditing. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion the financial statements present fairly, in all material respects, the financial position of **The Lodge School** as of March 31 , 2010, and its financial performance and its cash flows for the year then ended in accordance with International Financial Reporting Standards.

A handwritten signature in black ink, appearing to read "Brian F. Griffith & Co.", with a stylized flourish at the end.

Brian F Griffith & Co
Chartered Accountants

25 October 2010
Bridgetown, Barbados

The Lodge School
Balance sheet
As at March 31, 2010

		2010	2009
	Notes	\$	\$
Assets			
Cash on hand		900	500
Cash at bank	2	691,393	548,653
Investments	3	6,000	0
Total assets		698,293	549,153
Represented by:			
General fund	6	646,595	498,575
Michael Kirton memorial fund- page 10		21,909	21,563
Pilgrim's scholarship fund - page 9		29,789	29,015
		698,293	549,153

The accompanying notes form part of these financial statements.

Approved by:

Chairman.....*P. Chetani*.....

Secretary /Treasurer.....*[Signature]*.....

The Lodge School
Statement of general fund
As at March 31, 2010

	2010	2009
	\$	\$
General fund - brought forward	498,575	230,043
Excess of receipts over payments	<u>148,020</u>	<u>268,532</u>
General fund - carried forward	<u>646,595</u>	<u>498,575</u>

The accompanying notes form part of these financial statements.

The Lodge School
Statement of receipts and payments
For the year ended March 31, 2010

		2010	2009
	Notes	\$	\$
Receipts			
Government grant		6,134,380	6,015,280
Petty fees		59,020	57,975
Examination fees		26,425	21,761
Textbook loan scheme fees (page 10)		87,777	84,085
Other income	4	267,217	231,721
		<u>6,574,819</u>	<u>6,410,822</u>
Payments			
Statutory personal emoluments		3,705,922	3,513,091
Other personal emoluments		1,368,961	1,259,933
National insurance		360,157	337,037
Travel		10,298	10,348
Utilities		108,617	121,928
Library books and publications		4,062	4,561
Rental of property		21,255	18,971
Supplies and materials		83,502	67,247
Maintenance of property		165,777	266,483
Operating expenses		211,466	228,750
Professional services		6,500	5,500
Machinery and equipment		101,711	63,006
Furniture and fixtures		22,340	11,503
Property and plant		2,832	0
Text book loan scheme (page 10)		88,798	43,710
Examination fees		26,950	24,429
Exercise books		7,335	10,490
Reimbursable accounts		(8,592)	13,350
Miscellaneous	5	138,908	141,953
		<u>6,426,799</u>	<u>6,142,290</u>
Excess of receipts over payments		<u>148,020</u>	<u>268,532</u>

The Lodge School
Statement of budgeted and actual expenditure
For the year ended March 31, 2010

	Revised estimates	Expenses per cash book	Expenses paid by Ministry	Other expenses	Total expenses
		\$	\$	\$	\$
Statutory personal emoluments	3,820,558	7,723	3,698,199	0	3,705,922
Other personal emoluments	1,233,580	59,788	1,309,173	0	1,368,961
National insurance	350,053	5,657	354,500	0	360,157
Travel	9,504	10,298	0	0	10,298
Utilities	130,320	108,617	0	0	108,617
Rental of property	22,500	21,255	0	0	21,255
Library books and publications	5,400	4,062	0	0	4,062
Supplies and materials	96,900	83,502	0	0	83,502
Maintenance of property	120,500	101,746	0	64,031	165,777
Operating expenses	162,447	129,922	26,353	55,191	211,466
Professional services	5,500	6,500	0	0	6,500
Property and plant	3,500	2,832	0	0	2,832
Machinery and equipment	95,000	83,790	0	17,921	101,711
Furniture and fixtures	28,100	22,340	0	0	22,340
Examination fees	0	0	0	26,950	26,950
Text book loan scheme	0	0	0	88,798	88,798
Exercise books	0	0	0	7,335	7,335
Reimbursable accounts	0	44,008	0	(52,600)	(8,592)
Miscellaneous	0	0	0	138,908	138,908
	<u>6,083,862</u>	<u>692,040</u>	<u>5,388,225</u>	<u>346,534</u>	<u>6,426,799</u>

The Lodge School
Notes to financial statements
March 31, 2010

1. Principal accounting policies

a) Basis of accounting

These financial statements are prepared under the historical cost convention and on a cash basis.

b) Currency

These financial statements are expressed in Barbados dollars.

2. Cash at bank

	2010
	\$
B'dos National Bank- Main account	24,941
Globe Finance Inc- 5.25 % fixed deposit- Michael Kirton Memorial Fund	14,182
B'dos National Bank account-Text books & Petty fees	47,923
B'dos National Bank account- Consolidated	422,270
B'dos National Bank account- Pilgrim's Scholarship Fund	23,787
B'dos National Bank account- Agricultural Science	3,416
First Caribbean (Int'l) Bank account - Premium savings	154,874
	<u>691,393</u>

3. Investments

Investments are represented as follows:-

	2010
	\$
6% Government of Barbados Treasury Note -maturity date September 30,2016	<u>6,000</u>

The Lodge School
Notes to financial statements
March 31, 2010

4. Other income

	2010	2009
	\$	\$
Fundraising activities- Sixth Form graduation and yearbooks	45,490	41,569
Other fundraising - Modern Languages, Chess Club, Music	2,175	1,742
Sale of games uniforms	11,989	11,607
Rental income	9,331	11,534
Sale of crests, belts and pins	5,164	4,209
Book shop income (page 11)	17,210	21,187
Benevolent fund	2,850	8,212
Miscellaneous	3,437	17,016
Use of premises	800	1,250
Refunds	8,001	12,510
Cricket Tour	300	1,460
Amounts previously committed not utilized	77,117	5,500
Interest income	14,782	11,152
Donations, scholarships and prizes	22,685	11,571
Lodge Salute and pageant	13,741	10,163
Sale of texts and exercise books	2,504	2,722
Tuition fees	11,910	7,820
Salaries and wages refunds	17,731	0
UNICEF exchange project funds	0	3,225
2007-2008 savings transferred from main account	0	47,272
	<hr/>	<hr/>
	267,217	231,721

The Lodge School
Notes to financial statements
March 31, 2010

5. Miscellaneous disbursements

	2010
	\$
Student requisites	24,904
Purchase of games uniforms	1,818
Bookshop operations (page 11)	20,014
Lodge Salute and pageant	8,319
Staff uniforms	0
Sixth Form graduation and yearbooks	43,945
Student donations and scholarships	1,600
Salary arrears	11,066
Medical expenses-student	3,040
Benevolent Fund	6,752
Sundries	17,450
	<u>138,908</u>

6. General fund

As at March 31, 2010 the balance on the General Fund was made up as follows:-

	2010
	\$
General operations	632,247
Barber Fund	14,348
	<u>646,595</u>

The Lodge School
Statement of movement in Pilgrim's Scholarship Fund
For the year ended March 31, 2010

	2010	2009
	\$	\$
Fund - Balance b\f - April 1, 2009	29,015	27,959
Interest received on savings account	657	1,056
Investment income	132	0
Bank charges	<u>(15)</u>	<u>0</u>
Fund - Balance c\f - March 31, 2010	<u>29,789</u>	<u>29,015</u>
Represented by		
6 % Government of Barbados Treasury Note	6,000	0
Cash held on Barbados National Bank account	<u>23,789</u>	<u>29,015</u>
	<u>29,789</u>	<u>29,015</u>

The Lodge School
Statement of movement in Michael Kirton Memorial Fund
For the year ended March 31, 2010

	2010	2009
	\$	\$
Fund- Balance b\f- April 1, 2009	21,563	20,947
Interest received on savings account	175	163
Interst received on fixed deposit	737	902
Value Added Tax refund	20	0
Book prizes	<u>(586)</u>	<u>(449)</u>
Fund - Balance c\f - March 31, 2009	<u>21,909</u>	<u>21,563</u>
Represented by		
Cash held on Barbados National Bank account	171	(68)
Cash held on First Caribbean (Int'l) Bank account	7,556	7,449
5.25% fixed deposit	<u>14,182</u>	<u>14,182</u>
	<u>21,909</u>	<u>21,563</u>

The Lodge School
Statement of text book loan scheme
For the year ended March 31, 2010

	2010	2009
	\$	\$
Receipts		
Rental fees	75,075	73,125
Damaged books	<u>12,701</u>	<u>10,960</u>
	<u>87,776</u>	<u>84,085</u>
Payments		
Purchase of texts	59,449	15,010
Collection and distribution expenses	24,791	24,099
Insurance for texts	1,485	1,665
Repairs to damaged books	<u>3,073</u>	<u>2,936</u>
	<u>88,798</u>	<u>43,710</u>
Excess of (payments over receipts) receipts over payments	<u>(1,022)</u>	<u>40,375</u>

The Lodge School
Statement of text book loan scheme
For the year ended March 31, 2010

	2010	2009
	\$	\$
Receipts		
Rental fees	75,075	73,125
Damaged books	<u>12,701</u>	<u>10,960</u>
	<u>87,776</u>	<u>84,085</u>
Payments		
Purchase of texts	59,449	15,010
Collection and distribution expenses	24,791	24,099
Insurance for texts	1,485	1,665
Repairs to damaged books	<u>3,073</u>	<u>2,936</u>
	<u>88,798</u>	<u>43,710</u>
Excess of (payments over receipts) receipts over payments	<u>(1,022)</u>	<u>40,375</u>

The Lodge School**Statement of receipts and payments - bookshop****For the year ended March 31,2010**

	2010	2009
	\$	\$
Receipts		
Sales	17,210	21,187
	<u>17,210</u>	<u>21,187</u>
Payments		
Operating expenses	20,014	24,786
	<u>20,014</u>	<u>24,786</u>
Excess of (payments over receipts)	<u>(2,804)</u>	<u>(3,599)</u>