



NATIONAL CONSERVATION
COMMISSION

Report on Activities of the National Conservation Commission

April 2008 – March 2009



BOARD MATTERS

The following members of the Board of Directors who were appointed with effect from March 01, 2008 for a period of two (2) years served during this period :-

Mr. Richard Byer	-Chairman
Mrs. Charmaine Napoleon -Ramsay	-Deputy Chairman
Mr. Len Sehntwali	-Member
Mr. Edmund Grimes	-Member
Ms. Adelle Springer	-Member
Mr. Leo Graham	-Member
Dr. Janice Cumberbatch	-Member
Ms. Jennifer King	-Member
Ms. Sue Springer-Rep of the Barbados Hotel &Tourism Association	-Member

There were twelve (12) Board meetings during the period.

HUMAN RESOURCES AND ADMINISTRATION

STAFF MATTERS

The following staff changes occurred during the period:-

New employees

Fifty-one (51) persons were employed in the following categories:-

One (1) Clerical Officer

One (1) Supervisor

Nine (09) Rangers/Wardens

Twenty-five (25) General Workers

One (1) Stores Assistant

One (1) Driver

Two (2) Artisans

Two (2) Watchmen

Nine (9) Lifeguards were employed on contract while the contract of the Draughtsman was renewed for one (1) year.

Separations

Six (6) members of staff retired at age limit. This number comprised one (1) Assistant Superintendent of Works, one (1) Field Supervisor, one (2) Rangers/Wardens, one (1) Caretaker, one (1) Lawnmower Operator, four (4) General Workers, one (1) Foreman, while one (1) Field Supervisor and two (2) General Workers, voluntarily retired.

Thirteen (13) members of staff were retired on medical grounds. This number comprised one (1) Supervisor, four (4) Rangers/Wardens, (1) Mechanic, one (1) Caretaker and six (6) General Workers.

The Board Secretary, Technical Consultant, one (1) Foreman and three (3) Lifeguards resigned from the organization while one (1) lifeguard breached his contract.

Two (2) members of staff abandoned their posts-One (1) Lifeguard and one (1) General Worker

Three (3) members of staff, one (1) Foreman, one Lawnmower Operator, and one (1) Watchman died in service.

The services of one (1) Ranger/Warden were terminated.

Appointments/promotions

Two (2) members of staff were promoted to the post of Secretary vacating posts of Clerical Officer to which two (2) temporary members of staff were appointed while the acting Receptionist was appointed to that position. In addition, the following promotions to vacant positions in the organization were done-

One (1) Field Supervisor to Field Superintendent

Five (5) Field Foremen to Field Supervisor

One (1) Artisan Foreman to Assistant Superintendent of Works

One (1) Driver to Field Supervisor

One (1) Lawnmower Operator to Foreman

Three (3) Artisans to Artisan Foreman

Three (3) General Workers to Foreman

STAFF COMPLEMENT

At March 31, 2009, the staff complement totaled nine hundred and sixty-one (961) employees of which seven hundred and fifty-eight (758) were weekly paid employees and two hundred and two (203) were monthly paid employees.

TRAINING

- In-house training in Use of English and Report Writing was conducted for Clerical staff by Mr. Winston Mayers, Deputy Principal of the Erdiston Teachers' Training College.
- Orientation training/retraining was also conducted for Rangers/Wardens with assistance from personnel attached to the Royal Barbados Police Force and the Ministry of Tourism.
- Nutrition in the Workplace seminars sponsored by the Nutrition Centre continued during the period for staff from all departments.

Selected members of staff also participated in seminars and workshops sponsored by agencies and organizations which are affiliated with the Commission. These included:

- Young Workers and the Trade Union, Effective Supervisory Skills and Retirement and the Worker hosted by the Barbados Workers' Union
- Supervisory Management, Human Resources Management and Accounting Level sponsored by the Training Administration Division
- Relevant sections of the new Safety and Health Act for senior staff by the Ministry of Labour
- Retirement Planning and Training for Shop Stewards sponsored by the National Union of Public Workers.
- Emotional Intelligence Seminars were conducted for Senior Managers and senior supervisory staff.
- Work Ethics sponsored by the National Botanic Gardens.

AWARDS CEREMONY



An Awards Ceremony for staff was held at the Barbados Hilton on December 05, 2008. Awards were presented to employees who retired during the calendar year; employees who recorded excellent attendance for the same period and finalists in the categories of Most Improved, Customer Service and Efficiency and Productivity categories.

An Employee of the Year Award, representing the period October 2006-September 2007, was presented as well as Departmental Awards to those employees who effectively utilized their time in the execution of their duties; produced a quantity and quality of work that was consistent with or exceeded the standard expected by the organization and established a commendable record of attendance and punctuality.



A Team Award was introduced and presented to the members of eleven (11) work teams whose performance during the period was commendable. The General Manager's Award was presented to Beverley White, Secretary to the General Manager while the Chairman's Award was presented to Damien Springer, General Worker.

FOLKESTONE PARK AND MARINE MUSEUM

Buoys in both the Vauxhall and Folkstone swim and snorkel areas of the Marine Reserve suffered damage during the period from heavy sea swells.

Marine Museum Day was celebrated with the hosting of an Open Day at Folkstone on May 18, 2008.

NEW DEVELOPMENTAL PROJECTS

BATH BEACH FACILITY AND SNACKETTE



Snackette at Bath



Bath Beach Facility

Work progressed on the construction of a new beach facility and snackette at this site. The new facility comprised of male and female washrooms and changing rooms, lockers for use by the general public, staff lunchroom, storeroom, office space for a Supervisor and Caretaker and two (2) external showers. It was designed and built to be fully accessible to the physically challenged. All of the plumbing fixtures and sanitary ware were outfitted with motion detector water saving devices and energy saving electrical fixtures were installed. Preparatory work was done for the installation of a four hundred and fifty (450) capacity water storage system and the complex was outfitted with energy saving electrical fixtures. The snackette and bar comprised a food /restaurant area, a fully covered seating area with an excellent view of the beach. The complex was completed in February, 2009.

WELCHES BEACH IMPROVEMENT PROJECT



Maxwell Beach

The objective of this project undertaken by the Coastal Zone Management Unit was to widen the beach and thereby protect the roadway which is exposed to wave action and flooding during storm events and to prevent the undermining of the seawall.

The work included the construction of 3 new groynes, the refurbishment of the existing groyne, revetment along the toe of the seawall and the reclamation /recharge of 12,000 m³ of beach.

FIELD SERVICES



Maintenance at Queens Park

General maintenance was carried out at parks, beaches and open areas around the island. Dry conditions existed during the early part of the period necessitating the use of irrigation particularly at Government Gardens and the Bridgetown Heritage sites. This contrasted with rainy conditions towards the end of the second quarter and during the third quarter of the period which hampered the progress of work and impacted

slightly on preparations for events like the Jazz Festival and Errol Barrow Day activities.

At Farley Hill Park, new plants were installed as part of an overall planting programme at the site. The lawn areas to the north-east of the property were regrassed and sanded to assist with the restoration and growth of the grass. Significant pruning was done to remove deadwood branches and dead trees were cut and logged. Pruning was also done at Bath, Barclays Park, King George V Memorial Park, Drill Hall, Silver Sands, Queen's Park, Golden Square, Ilaro Court, Salisbury Park, and Codrington. At Bath, trees along the roadway leading to the waterfall were felled to facilitate the road widening project.



Codrington Grounds

Refurbishment of the lawn to the front of the main building at Codrington commenced and the grounds prepared for the hosting of Arbor Expo. During the last quarter of the period, gardens were fertilized and old plants removed and replaced.

At Ilaro Court, the Map of Barbados was refurbished, gardens manured, some plants replaced to the front of the residence and others installed around the area of the pond. A herb and vegetable garden was also planted. At Government Headquarters plants were installed and a Cottonball tree planted to replace the Flamboyant which was removed. Gardens were also manured at this site. Restorative work was done at Government Headquarters and Bay Street Esplanade where plants were installed and grass planted and refurbishment of gardens done at Queens Park and Montefiore Gardens. At Folkstone Park, a phased planting programme was initiated and the play park and lawns resanded; the latter in an effort to encourage regrowth of the grass. The installation of plants for Phase 11 of the refurbishment project at Lazaretto Gardens progressed during the period.



Exercise Trail at K.G.V.M.P.

At Government House the bougainvillea, fruit gardens and beds along the centre drive as well as those to the east of the property were manured while new plants were installed adjacent to the Palm Tree lawn. Work commenced on an exercise trail at King George V Memorial Park. Some annual plants were installed in three (3) selected areas at Three Houses Park with a view to attracting butterflies back to the area.



Bath Beach Facility

The area around the new facility at Bath was landscaped in preparation for the opening of the building. During the last quarter of the period, deposits of moss and debris on the beach at this site were removed by staff on a weekly basis while heavy deposits were also removed from other beaches along the south-eastern coast including Bottom Bay, Ginger Bay, Beachy Head and the Crane.

A special clean-up was done at Barclays Park in preparation for the Crop Over activities. New plants were installed at Bathsheba, Bay Gardens, Hastings Rocks, Parliament Yard and some were replaced at Dover. The Silver Hill Park was refurbished and those at Husbands, Batts Rock and Haynesville resanded.

CONSTRUCTION AND MAINTENANCE OF BUILDINGS AND STRUCTURES

CODRINGTON

Refurbishment work was done on the office of the Chief of Rangers in the main building; the Storeroom and the Mechanic's Workshop. The floor at the entrance was restained, skirting boards replaced while the front of the main building and Board Secretary's office were repainted. Washrooms were repainted, while repairs were done to the Plant Nursery extension, the roof of the misting house and a footpath constructed.

FOLKESTONE PARK AND MARINE MUSEUM

The Snorkel Shop was painted and the security gate replaced. Burglar bars and fire extinguishers were also installed in the main building. Repairs were done on the beach facility with the replacement of a concrete beam under the hand rails and locker doors.

FARLEY HILL PARK



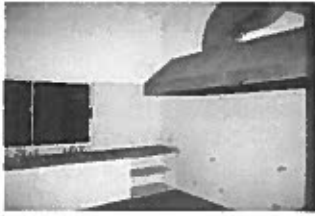
Reparative work was carried out at Farley Hill Park and included the replacement of seven hundred feet of chain link fencing, repairs to and painting of the gazebo, repairs to the security hut, the creation of a paving stone walkway between the water tank and the facility, the construction and installation of two metal gates and the installation of bollards. Some old bench tables and benches were replaced; others repaired and painted and a KEEP OUT sign erected on the exterior of the ruins. The monument was repainted and the old sign at the entrance removed. An enclosed two thousand (2,000) gallon water storage system was installed at the site.

KING GEORGE V MEMORIAL PARK



The Gazebo at this site was demolished and debris removed to facilitate the construction of a new bandstand. The tree house was also refurbished with assistance from the Kiwanis Clubs of Barbados.

HASTINGS ROCKS RESTAURANT



During this period the kitchen was painted, toilets and sinks installed and windows and doors dowelled. Work was also done on the rails adjacent to the main roadway.

ROCKLEY, DOVER AND WORTHING

Repairs were done to the boardwalk at Rockley, the structure reinforced where necessary and repairs done to Kiosks #3 and #5. Repairs were also done to the kiosks at Worthing which were treated for termites. Soil and grass was removed from the car park at Dover to facilitate paving while the boardwalk at this site was also repaired and reinforced.

GENERAL

General maintenance including painting was done at various sites and these included Enterprise, King George V Memorial Park, Batts Rock, Pebbles, Three Houses, Oistins Bay Gardens, Bay Street Esplanade, Paynes Bay, Golden Mile Park, Silver Sands, River Bay and the gazebo at Fitts Village. Two (2) showers, a footpath and a soak-away were constructed and doors, handrails, bench tables and benches repainted at this site. The roof of the facility at Barclays Park was replaced and repairs were done to the sign at the St. Lucy Roundabout. A shed was constructed and erected at Harrison's Cave and repairs done to the changing room/tool hut at Trevor's Way.

Electrical and plumbing maintenance was done and signs installed at various sites around the island. Some of this electrical maintenance work was undertaken at Codrington, Errol Barrow Park, Brandons, Folkstone, River Bay, Harrison's Cave, and Hastings Rocks. Plumbing maintenance was done at various sites including Enterprise, Independence Square, River Bay, Half Moon Fort, Paynes Bay, Rockley, Queen's Park, Bath, Pebbles, Dover, Barclays Park, and Fitts Village.

Repairs were done to the lifeguard stations at Pebbles which was relocated to the left of the previous site as well as to the stations at Brownes Beach, Enterprise, Rockley, Needhams Point and Dover.



Staff was also engaged in constructing paving stones, benches and bench tables for sale and for selected sites as well as the installation of equipment and signs at sites maintained by the Commission. At the Crane Play Park, benches, bench tables were repaired and repainted while the gazebo and play equipment were also repainted. At Barclays Park, Farley Hill, Oistins Bay Gardens and Brandons, new benches and

bench tables were installed. Equipment was constructed for display at the Arbor Day Expo. Extensive work was done on the play park at Bath where equipment was relocated while some new pieces were installed. New wooden fencing was erected, the walkway to the park paved and new bench tables installed in the play park and on the beachfront. The gazebo and play equipment at Husbands were repainted for the official opening of the park, while repairs were done at Belfield, Beckles Road, Belleplaine, Valerie and Pasture Road.



Recreational and play park equipment was also constructed and installed for private entities including the University of the West Indies, Christ the King Anglican Church, Haynesville Day Nursery, Farris Children's Home, the Foundation and St. Michael Schools, and the Good Shepherd, Selah and St. Patrick's Primary Schools. Six (6) Arbor benches were constructed for Pelican Craft Village.

LIFEGUARD SERVICE

TRAINING

Sixteen (16) individuals were examined with a view to being trained as lifeguards. This training took place during the period July 14–October 03, 2008 following which nine (9) persons were employed as lifeguards with effect from November 09, 2008.

In-service training was conducted for lifeguards throughout the service during the period.

Davidson Bascombe, Lifeguard Instructor, Pedro Griffith Senior Lifeguard and Andrew Cumberbatch, Tanya Welch and Noel St. Hill, Lifeguards attended the Caribbean Emergency Medicine Congress.

Thirty-two (32) lifeguards were trained in Peer Counselling with Aids Inc. International as part of the outreach programme in the fight against Aids.

TOWERS/EQUIPMENT

Repairs were done to lifeguard stations as required while rescue equipment which included First Aid kits, spine boards and rescue boards received from the Royal Life Saving Society of Canada was distributed to sites.

RESCUES

During the period, nineteen (19) rescues were recorded while lifeguards were unsuccessful in resuscitating one individual who was experiencing a heart attack.

ACHIEVEMENTS/ACTIVITIES



The Lifeguard Service put on a Rescue Simulation Exercise at Rockley Beach to commemorate World Oceans Day on June 08, 2008 and participated in Open Day activities hosted by the Barbados Coast Guard on September 15, 2008.

RANGER/WARDEN SERVICE

Rangers/Wardens continued to maintain law and order in parks and on beaches around the island



with the assistance of the Royal Barbados Police Force. During the period, meetings were held with senior members of the Force particularly those in charge of the Northern Division to discuss methods of enhancing collaboration between the two entities; challenges and constraints relating to the maintenance of law and order at sites like Paynes Bay and strategies which could be

engaged to bring better order to the operations at these sites.

Staff were assigned to provide security in a two (2) shift system which was instituted at Independence Square during the period.

TRANSPORTATION, CONSTRUCTION AND MAINTENANCE OF EQUIPMENT / MAINTENANCE OF VEHICLES



Some challenges were experienced particularly during the second quarter of the period with the collection of debris and transportation as the tractor and bobcats were out of service. Other vehicles were also out of service due to mechanical and structural problems. All functioning vehicles were however checked and serviced as necessary while others were sent to the Ministry of Public Works for inspection prior to the annual renewal of road tax permits.

There was a high incidence of breakdown of small equipment (drive mowers, lawn mowers, edgers, hedge trimmers, blowers and saws) during the third quarter of the period. Despite this,

those pieces which experienced mechanical problems were repaired and/or serviced as necessary and returned to sites in a reasonably timely manner.

General maintenance, replacement and servicing of equipment was done at sites as necessary including Folkstone ,King George V Memorial Park, Bay Street Esplanade, Longford ,Coconut Hall, Errol Barrow, Lammings, Wotton, Batts Rock, Belfield Park Three Houses Park. Fencing was installed/repaired at Codrington (plant and tree nurseries), Bath, Sayes Court, Wotton Play Parks; Exercise trail equipment was also constructed and installed at Three Houses Park.

TECHNICAL DEPARTMENT

CAPACITY BUILDING FOR YOUTH IN SUSTAINABLE LAND MANAGEMENT PROJECT

The focus of the project during this period was the planting of trees by various youth groups and



the tagging of those trees with the names of the children who planted them. Trees were also to be planted for children who were unable to plant and their names also tagged to those trees. The position of each tree would be taken using GPS and the information on, location, tree name, child name, tree height and recorded in the database.

Arrangements were also made for the procurement of equipment and supplies.

A monitoring programme was established to give guidance on procedures for monitoring the condition of the trees. This part of the project was carried out by students from the Queen's College and Combermere Schools under the guidance of the technical staff.

Work commenced on the installation of greenhouses at the Coleridge &Parry Secondary School, and the St. Lukes/Brighton and Hindsbury Primary Schools as part of the Schools Nursery Project.

BEACH RE-VEGETATION PROJECT

Approximately five hundred (500) trees were planted throughout the Barclays Park site and others planted at Maxwell, Worthing, Drill Hall beaches as part of the beach re-vegetation project. Tree guards were also installed at Needham's Point to protect those trees planted at this site.

TRAINING

The Commission's Technical Officer attended the Commonwealth Third Country Training Programme on Management of Coastal Recreational Tourism in Malta during the period April 14-25, 2008. The main objectives of the programme were to provide a forum for exchange of knowledge on management of coastal recreational tourism and to introduce general principles on Coastal Zone Management in order to deal with beach management. The areas of Beach Risk Analysis, Beach Carrying Capacity, Beach Rating and Evaluation Scheme, Beach Stability Mapping and Communication Planning which were highlighted, were considered to be useful management tools in ensuring that the recently completed beach management plan is efficiently and effectively implemented.

COMMERCIAL LANDSCAPING AND PLANT NURSERY

LANDSCAPE CONTRACTS/LANDSCAPE MAINTENANCE



The completed Independence Square project was handed over to the Commission by the Barbados Tourism Investment Inc. on September 01, 2008. A new project to maintain seventeen (17) sites managed by the Barbados Water Authority as well as projects at the Baxter's Road Fish Fry Village, The Drainage Division at Holetown, St. James, the George Lamming Primary School, the Satjay Bridgetown Centre, the Audio Visual Aids

Department, the Barbados Defence Force, the Edna Nicholls Centre, the St. James Rectory and the Crab Hill Police Station were secured.

Maintenance of the BIDC estates, Turtle Beach Resort, Almond Beach Village and Club, Crystal Cove Hotel, the NHC building at Warrens, Trevor's Way, the Gem's of Barbados Group (Savannah, Time Out and Blue Horizon) Sherbourne Conference Centre, the Ministry of Education, Esso, Kentucky Fried Chicken (Oistins and Hastings), The School Meals Centre at Lancaster, St. James, the Holetown Complex, District 'A' Police Station, the Forensic Sciences Laboratory, and several private properties was done during the period.

PLANT NURSERY AND GARDEN CENTRE

The Plant Nursery received a shipment of plants through Grimes Horticulture Inc and from Speedlings during the months of May and June 2008. Propagation and potting of plants continued during the period and a number of plants were distributed to the Commission's work sites. The new savannah grass sod field with a total square footage of eleven thousand and forty

(11,040) square feet was completed and the sale of Bermuda sod to the public commenced during the last quarter of the period.

CONTRACTS FOR SERVICE/OPERATION OF RESTAURANTS/SNACKETTES

SURFSIDE RESTAURANT

Subsequent to the expiration of the concession for the Surfside Restaurant, an advertisement was placed inviting tenders for the new concession. The existing concessionaire, Mr. Michael Henry, was subsequently granted permission to continue operating on a month -to-month basis as the operation was re-advertised for tender with the appointment of a new Board of Directors in March, 2009.

PUBLIC RELATIONS AND MARKETING/SPECIAL PROJECTS

REBRANDING EXERCISE



The Commission's rebranding exercise continued into the period. In addition to the change of logo on uniform, signs, stationery, the rebranding of vehicles, one of two retractable banners which were produced for the launch of the new logo was displayed in the reception area. A crest logo was designed and produced for the Ranger/Warden Service and affixed on the vehicle assigned to this operation. A new sign was also designed for the entrance to the Commission's Headquarters.

NATIONAL ARBOR DAY ACTIVITIES

Activities hosted in celebration of Arbor Day 2008 commenced on September 22, 2008 with a ceremony at the Green's Playing Field, Green's, St. George. The theme for this year's celebrations was *Together Re-vegetate and Educate to Ensure Earth's Survival*. Fifteen trees were planted at the launch by the Honourable Minister, the Chairman of the NCC and the National Sports Council, pupils of the St.Judes Primary and St. Gabriel's Schools, members of the surrounding community, Sports clubs and invited guests. The Timothy Hoyte Environmental Award was presented to the St.Gabriel's School.



The 2nd Annual Arbor Day Expo showcasing several by-products of trees was held on September 27, 2008 and included a Plant Sale. Art and Craft projects undertaken by those children who attended Camp Eco were displayed. Other activities hosted were as follows:-

- Workshops on the Importance of trees/Plant Propagation were held at Jubilee Gardens on September 24, 2008 and at Codrington on September 27, 2008.
- The distribution of five (500) trees to service clubs, Parish Ambassadors, Adopt-a-beach community members, church groups, schools and the general public.
- Tours of the Welchman Hall Gully, St.Thomas by selected schools.

A supplement on Arbor Day was featured in the Barbados Advocate on Sunday September 21, 2008.

OTHER

The Department was instrumental in making arrangements for a multimedia presentation for the staff Awards Ceremony which was held on December 08, 2008. The initiative was well received by staff and those guests who attended the function.

The more popular seven (7) beaches were highlighted in the Barbados Made Easy Island Map.

GENERAL

ENVIRONMENTAL SUMMER CAMP



CAMP ECO was hosted during the period July 07-August 15, 2008. Sessions were conducted by personnel from the National Council on Substance Abuse on the Dangers of using drugs, the Sanitation Service Authority on the Proper Garbage Disposal & Garbage Separation and the Barbados Marine Trust on Coral Reefs and the Reef Ball Project.

The campers also received instructions on types of soil, types of leaves and basic gardening techniques and also participated in sessions on art and craft at which they produced a number of craft items.

STRATEGIC PLANNING RETREAT

The Board of Directors and management staff attended a Strategic Planning Retreat at the Almond Beach Resort on October 16 and 17, 2008. The Retreat was hosted to formulate a 3-5 year strategic plan for the organization.

NATIONAL CONSERVATION COMMISSION

Financial statements

For the year ended March 31st, 2009

NATIONAL CONSERVATION COMMISSION

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J. RICHARD A. LYNCH & CO.

CHARTERED ACCOUNTANTS

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Auditors' report

To the Government and members of the Commission

We have audited the accompanying financial statements of the National Conservation Commission, which comprise the balance sheet as of March 31st, 2009 and the income statement, statement of deficit and cash flow statement for the year then ended and a summary of significant accounting policies and other explanatory notes.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with International Financial Reporting Standards. This responsibility includes: designing, implementing and maintaining internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with International Standards of Auditing. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgement, including the assessment of the risk of material misstatement of the financial statement, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

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Auditors' report

To the Government and members of the Commission

Auditors' Responsibility cont'd

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements present fairly, in all material respects, the financial position of the National Conservation Commission as of March 31st, 2009 and its financial performance and its cash flows for the year then ended in accordance with International Financial Reporting Standards.

**ORIGINAL SIGNED BY
J. RICHARD A. LYNCH & CO.**

CHARTERED ACCOUNTANTS

Barbados

October 08, 2013

NATIONAL CONSERVATION COMMISSION**Balance Sheet****As at March 31, 2009**

	NOTES	2009	2008
		\$	\$
Assets			
Current assets			
Cash on hand and at bank		1,562,343	4,093,753
Accounts receivable-net		1,228,935	1,403,517
Due by Caves of B'dos		199,745	199,745
Inventory		67,500	67,500
		<u>3,058,523</u>	<u>5,764,521</u>
Liabilities			
Current Liabilities			
Accounts payable and accruals		<u>1,404,539</u>	<u>773,211</u>
		<u>1,404,539</u>	<u>773,211</u>
Working capital deficiency		1,653,984	4,991,310
Fixed Assets		<u>1,718,967</u>	<u>600,389</u>
		<u>3,372,951</u>	<u>5,591,699</u>
Financed by:			
Accumulated (deficit)/surplus		<u>(1,112,044)</u>	<u>1,106,704</u>
		<u>(1,112,044)</u>	<u>1,106,704</u>
Capital grants deferred		<u>4,484,995</u>	<u>4,484,995</u>
		<u>3,372,951</u>	<u>5,591,699</u>

The accompanying notes are an integral part of these Financial Statements.

Approved by:

Chairman

General Manager

NATIONAL CONSERVATION COMMISSION
Statement of deficit and accumulated deficit
For the year ended March 31, 2009

	NOTES	2009 \$	2008 \$
Income			
Government grant - recurrent		31,123,394	31,696,964
Other income		<u>2,952,124</u>	<u>3,038,973</u>
		<u>34,075,518</u>	<u>34,735,937</u>
Expenditure			
Administrative		6,319,797	5,266,733
Operating expenses:-			
General		680,437	609,641
Facilities		6,426,366	6,286,294
Marine Museum		236,955	232,817
PBOA		22,914,524	21,447,170
Nursery		<u>416,173</u>	<u>509,929</u>
		<u>36,994,252</u>	<u>34,352,584</u>
 (Deficit) /surplus from operations		 (2,918,734)	 383,353
Government grant - capital		<u>700,000</u>	<u>1,200,000</u>
(Deficit) /surplus for the year		(2,218,734)	1,583,353
Accumulated surplus/ deficit - bal b/f		<u>1,106,704</u>	<u>(476,649)</u>
Accumulated deficit - c/fwd		<u>(1,112,034)</u>	<u>1,106,704</u>

NATIONAL CONSERVATION COMMISSION

Statement of cash flows For the year ended March 31st, 2009

	2009 \$	2008 \$
Operating activities		
(Deficit) /surplus for the year	(2,218,734)	1,583,353
Less: Government grants	(31,123,394)	(31,696,964)
	(33,342,128)	(30,113,611)
Adjustment for items not affecting cash:		
Depreciation	559,742	270,788
Amortization	(700,000)	(1,200,000)
	(33,482,386)	(31,042,829)
Net change in non-cash working capital balances related to operations	805,900	121,677
Cash used by operating activities	<u>(32,676,486)</u>	<u>(30,921,152)</u>
Cash flows investing activities		
Purchase of fixed assets	(1,675,520)	(336,694)
Disposals/ adjustments of fixed assets	(2,797)	-
Cash used by investing activities	<u>(1,678,317)</u>	<u>(336,694)</u>
Financing activities		
Government grants received	31,823,394	32,896,964
Cash provided by financing activities	<u>31,823,394</u>	<u>32,896,964</u>
Net increase in cash and cash equivalents during the year	(2,531,409)	1,639,118
Cash and cash equivalents - beginning of year	<u>4,093,752</u>	<u>2,454,634</u>
Cash and cash equivalents - end of year	<u>\$ 1,562,343</u>	<u>4,093,752</u>

Cash comprises cash on hand and at bank, less bank overdrafts.

The accompanying notes form an integral part of these financial statements.

NATIONAL CONSERVATION COMMISSION

Notes to the financial statements For the year ended March 31st, 2009

NOTE 1. PRINCIPAL ACTIVITIES

The Commission was incorporated on April 1, 1982, under the National Conservation Commission Act, 1982-8, taking over the combined activities of the Parks and Beaches Commission and Caves Authority. Its principal activity is the management, maintenance and development of the public parks, beaches and open areas of Barbados.

NOTE 2. SIGNIFICANT ACCOUNTING POLICIES

(a) Basis of preparation

These financial statements are prepared in accordance with International Accounting Standards (IAS) applicable in Barbados. No adjustments are made in the financial statements to reflect the impact of inflation.

(b) Fixed assets

Depreciation is provided for on a straight-line basis at rates which are calculated to write off the assets' cost or valuation over their expected useful lives. The principal rates used for this purpose are:-

Plant and machinery	-	25%
Furniture & equipment	-	20%
Motor vehicles	-	20%

(c) Inventory Valuation

Inventory represents the value of plants at Codrington Nursery, which is accounted for on the base stock method.

NATIONAL CONSERVATION COMMISSION

Notes to the financial statements (cont'd)

For the year ended March 31st, 2009

NOTE 2. SIGNIFICANT ACCOUNTING POLICIES (CONT'D)

(d) Government Grants

- i) Grants to cover recurrent expenditure are taken into income in the year in which the related expenditure is incurred.
- ii) Capital grants are for the purchase of fixed assets and for non-recurrent expenditure.

Grants for the purchase of the fixed assets are deferred and amortized at the same rate as the depreciation on the fixed assets to which they relate.

Grants relating to non-recurrent expenditure are taken into income in the year in which the related expenditure is incurred.

NOTE 3. ACCOUNTS PAYABLE AND ACCRUED LIABILITIES

These consist of the following:-

	2009	2008
	\$	\$
Trade payables and accruals	1,017,786	321,504
Director of National Insurance	329,458	399,535
Commissioner of Inland Revenue	57,294	52,172
	<u>\$ 1,404,538</u>	<u>773,211</u>

NATIONAL CONSERVATION COMMISSION

Notes to the financial statements (cont'd)

For the year ended March 31st, 2009

NOTE 4. FIXED ASSETS

	BALANCE 01.04.08 \$	ADDITIONS \$	DISPOSALS ADJUSTMENTS \$	BALANCE 31.3.09 \$
Cost or Valuation				
Plant and machinery	1,241,350	1,247,478	-	2,488,828
Furniture and equipment	1,362,471	34,105	-	1,396,576
Motor vehicles	2,767,272	393,937	-	3,161,209
Building - Other	-	-	-	-
	<u>5,371,093</u>	<u>1,675,520</u>	<u>-</u>	<u>7,046,613</u>
Less: accumulated depreciation				
Plant and machinery	1,180,941	255,003	(2,797)	1,433,147
Furniture and equipment	1,253,765	75,860	-	1,329,625
Motor vehicles	2,335,998	228,879	-	2,564,877
Building - Other	-	-	-	-
	<u>4,770,704</u>	<u>559,742</u>	<u>(2,797)</u>	<u>5,327,649</u>
Net book value				
Plant and machinery	60,409			1,055,681
Furniture and equipment	108,705			66,951
Motor vehicles	431,274			596,332
Building - Other	1			1
	<u>\$ 600,390</u>			<u>\$ 1,718,964</u>

NATIONAL CONSERVATION COMMISSION

Notes to the financial statements (cont'd)
For the year ended March 31st, 2009

NOTE 5. GOVERNMENT GRANTS

The following grants were received from Government during the year:-

	2009	2008
	\$	\$
Grant for recurrent expenditure	31,123,394	31,696,964
Grant for non-recurrent expenditure	<u>700,000</u>	<u>1,200,000</u>
Per statement of surplus Note 6 and 2 (d)	<u>31,823,394</u>	<u>32,896,964</u>
	<u>\$ 31,823,394</u>	<u>\$ 32,896,964</u>

NOTE 6. CAPITAL GRANTS

	2009	2008
	\$	\$
<u>Grants received</u>		
Grants received during the year Note 2 (d) (ii)	<u>700,000</u>	<u>1,200,000</u>
Grants for the purchase of fixed assets Note 2 (d) (ii) & 7	<u>700,000</u>	<u>1,200,000</u>
Balance - beginning of year	<u>19,120,483</u>	<u>17,920,483</u>
Balance - end of year	<u>19,820,483</u>	<u>19,120,483</u>
<u>Amortisation</u>		
Balance - beginning of year	<u>14,635,488</u>	<u>13,435,488</u>
Amortisation for the year	<u>700,000</u>	<u>1,200,000</u>
Balance - end of year	<u>15,335,488</u>	<u>14,635,488</u>
<u>Net balance deferred</u>		
Beginning of year	<u>4,484,995</u>	<u>4,484,995</u>
End of year	<u>\$ 4,484,995</u>	<u>\$ 4,484,995</u>

NATIONAL CONSERVATION COMMISSION

Notes to the financial statements (cont'd)
For the year ended March 31st, 2009

NOTE 7. COMMITMENTS AND CONTINGENCIES

The Commission was involved in legal claims at the balance sheet date. The ultimate outcome of these claims was not determinable at the time of issue of these financial statements. No provision for these claims has been recorded in the financial statements. The final costs will be charged to income in the period in which they are finally determined.

NATIONAL CONSERVATION COMMISSION

ADDITIONAL INFORMATION TO THE FINANCIAL STATEMENTS

For the year ended March 31st, 2009

NATIONAL CONSERVATION COMMISSION

Index to additional information For the year ended March 31st, 2009

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- Parks, beaches and open areas	9
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J. RICHARD A. LYNCH & CO.

CHARTERED ACCOUNTANTS

J. Richard A. Lynch F.C.C.A.

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Additional comments of auditors

To the Government and members of the National Conservation Commission

The accompanying pages 2 - 10 are presented as additional information only. In this respect, they do not form part of the financial statements of the National Conservation Commission for the year ended March 31, 2009, and hence are excluded from the opinion expressed in our report to the Government and Members of the Commission on such financial statements. The information in these pages has been subject to audit procedures only to the extent necessary to express an opinion on the Commission.

In our opinion, the information in these pages is fairly presented in all respects material to those financial statements.

ORIGINAL SIGNED BY
J. RICHARD A. LYNCH & CO.

October 08, 2013

E-Mail: fssl@caribsurf.com

Lynart House, Cnr 3rd Avenue, Green Hill, St. Michael, Barbados, W.I.

NATIONAL CONSERVATION COMMISSION
Detailed statement of operations
For the year ended March 31st, 2009

	2009 \$	2008 \$
Income		
Government grant - recurrent	31,123,394	31,696,964
Other income (Page 4)	2,952,124	3,038,973
	<u>34,075,518</u>	<u>34,735,937</u>
 Expenditure		
Administrative expenses (Page 5)	6,319,797	5,266,733
Operating expenses		
General (Page 6)	680,437	609,641
Facilities (Page 7)	6,426,366	6,286,294
	<u>13,426,600</u>	<u>12,162,668</u>
 Surplus/(Deficit) before commercial activities	20,648,918	22,573,269
 Commercial activities		
Marine Museum (Page 8)	236,955	232,817
Parks, beaches & open areas (Page 9)	22,914,524	21,447,170
Nursery (Page 10)	416,173	509,929
 Amortisation of capital grants	<u>700,000</u>	<u>1,200,000</u>
 (Deficit) /surplus for the year	<u>(2,218,734)</u>	<u>1,583,353</u>

NATIONAL CONSERVATION COMMISSION**Details of other income****For the year ended March 31st, 2009**

	2009 \$	2008 \$
Facilities		
Bathsheba	-	2,400
Errol Barrow Library	1,200	1,200
Farley Hill	28,026	41,922
Farley Hill restaurant	1,000	1,000
Holetown restaurant	48,000	48,000
Marine Museum	24,139	31,870
	<u>102,365</u>	<u>126,392</u>
 Other		
Cleaning fees	500	-
Commercial projects	2,129,576	1,868,335
Donations	5,790	1,200
License fees	5,516	4,380
Miscellaneous	48,498	142,356
Rental of beach space	44,836	71,627
Rental of equipment	34,180	16,349
Rental of park	120,157	158,094
Sale of assets	475	28,064
Sale of landscape items	21,730	27,171
Sale of plants	336,497	442,995
Sale of sod grass- nursery	32,538	72,410
Souvenirs	65,405	74,233
Transportation fees	4,061	5,367
	<u>2,849,759</u>	<u>2,912,581</u>
	<u>2,952,124</u>	<u>3,038,973</u>

NATIONAL CONSERVATION COMMISSION
Statement of administrative expenses
For the year ended March 31st, 2009

	2009	2008
	\$	\$
RECURRENT		
Advertising	30,321	12,623
Audit and accounting fees	15,000	15,000
Bank charges and interest	5,434	4,057
Board members' fees	89,080	23,310
Ceremonial/special events	165,542	55,638
Conferences/seminars	20,174	4,285
Contingencies	19,781	19,865
Depreciation - furniture and equipment	22,400	20,186
Depreciation - motor vehicle	228,875	158,443
Depreciation - plant and machinery	10,780	10,780
Discount	-	3,461
Electricity	13,621	8,044
Entertainment	21,343	4,852
Fuel	61	310
Insurance	222,335	221,647
Medicals	10,863	16,854
National insurance	163,829	161,993
Office supplies	900	-
Pensions and gratuity	2,005,218	1,868,047
Printing	4,492	11,659
Rental - equipment	6,281	2,732
Repairs and maintenance - building	4	-
Repairs and maintenance - equipment	91,542	40,404
Repairs and maintenance - vehicles	-	2,976
Salaries and overtime fees	2,537,946	2,110,499
Stationery and office supplies	43,908	67,185
Subscriptions and donations	8,791	19,380
Supplies and materials	9,653	1,355
Telephone	116,582	84,876
Toilet requisites	2,444	-
Tools	238	45,331
Training	32,739	16,462
Travel	121,008	114,625
Uniforms	118,477	73,138
Water	5,031	3,282
	<u>6,144,693</u>	<u>5,203,299</u>
NON-RECURRENT		
Professional fees	175,103	63,371
	<u>6,319,796</u>	<u>5,266,670</u>
Capital expenditure	1	63
Total expenditure	<u><u>6,319,797</u></u>	<u><u>5,266,733</u></u>

NATIONAL CONSERVATION COMMISSION
Statement of operating expenses - General
For the year ended March 31st, 2009

	2009 \$	2008 \$
Advertising	(4,412)	1,450
Contingencies	(125)	-
Depreciation - furniture and equipment	1,092	1,953
Depreciation - plant and machinery	809	809
Discounts	2,586	4,116
Equipment rental	11,526	11,460
Maintenance	14,617	4,563
Motor vehicle expenses	750	(106)
National insurance	289,546	295,594
Plants and fertilizers	34,177	61,980
Printing	60	36
Rental - chemical toilet	16,801	23,138
Repairs and maintenance	3,342	2,187
Salaries, wages and overtime fee	62	16,635
Shorts /(overs)	188	200
Supplies and materials	202,924	115,998
Telephone	479	547
Tools	44,877	26,703
Travel	47,975	40,091
Uniforms	12,996	2,287
Water	167	-
	<u>680,437</u>	<u>609,641</u>

NATIONAL CONSERVATION COMMISSION
Statement of operations - facilities
For the year ended March 31st, 2009

	2009 \$	2008 \$
Depreciation	1,349	3,587
Electricity	72,585	70,760
National insurance	274,053	245,942
Rental chemical toilet	102	-
Rental equipment	575	-
Repairs and maintenance - building	80,996	44,838
Repairs and maintenance - vehicles	-	2,881
Salaries, wages and overtime fee	5,930,816	5,891,044
Stationery and office supplies	28,024	4,845
Telephone	925	706
Training	15,857	1,139
Water	21,084	20,552
	<u>6,426,366</u>	<u>6,286,294</u>

NATIONAL CONSERVATION COMMISSION
Statement of expenditure - Marine Museum
For the year ended March 31st, 2009

	2009 \$	2008 \$
Advertising	6,310	21,053
Ceremonial/special events	-	3,580
Contingencies	309	-
Depreciation	7,137	5,607
Discounts	343	971
Electricity	6,362	7,981
Fuel	24,824	30,947
Insurance	4,178	4,178
National insurance	44,741	44,061
Printing	510	1,320
Repairs and maintenance	68,902	28,106
Salaries and wages	89	-
Souvenirs	37,166	44,780
Stationery and office supplies	3,959	5,893
Supplies and materials	5,632	6,293
Telephone	14,739	14,841
Tools	92	-
Travel	10,978	10,765
Uniforms	559	-
Water	125	2,441
Total expenditure	236,955	232,817

NATIONAL CONSERVATION COMMISSION
Statement of Expenditure-Parks, beaches and open areas
For the year ended March 31st, 2009

	2009 \$	2008 \$
Advertising	21,715	1,869
Burial of dead animals	167	304
Ceremonial/special events	56,269	2,538
Conferences/seminars	13,859	-
Contingencies	16,329	10,832
Depreciation - furniture and equipment	31,100	36,681
Depreciation - plant and machinery	236,302	23,822
Electricity	223,440	181,165
First aid supplies	4,011	5,048
Fuel	242,839	170,432
Maintenance - building	681,443	331,934
Medicals	455	-
National insurance	1,521,197	1,621,935
Plants and garden supplies	3,936	11,308
Printing	22,979	16,776
Professional fees	5,408	(4,333)
Rental - chemical toilet	68,138	63,090
Rental - equipment	116,358	84,345
Repairs and maintenance - equipment	188,478	187,988
Repairs and maintenance - vehicles	215,528	158,823
Salaries and wages	16,924,701	17,284,646
Souvenirs	13,835	12,104
Stationery and office supplies	114,170	87,436
Supplies and materials	945,185	279,221
Telephone	24,027	22,956
Toilet requisites	50,083	40,474
Tools	62,491	-
Training	18,869	4,752
Travel	250,090	267,453
Uniforms	109,821	57,569
Water	129,027	125,032
Total expenditure	22,312,250	21,086,200
Capital expenditure	602,274	360,970
	22,914,524	21,447,170

NATIONAL CONSERVATION COMMISSION
Statement of Expenditure-Nursery
For the year ended March 31st, 2009

	2009 \$	2008 \$
Advertising	22,194	12,504
Depreciation - furniture and equipment	8,836	8,920
Depreciation - plant and machinery	4,296	-
Discounts	27,056	37,241
Electricity	13,603	12,981
Fuel	26	-
Maintenance - building	25,842	12,881
National insurance	58,957	69,002
Plants/garden supplies	108,045	133,280
Printing	450	7,965
Professional fees	7,493	-
Rental - equipment	-	4,238
Repair and maintenance - equipment	12,946	11,711
Salaries and wages	29,627	71,909
Stationery and office supplies	1,046	401
Supplies and materials	40,173	64,203
Telephone	124	442
Tools	685	63
Training	2,967	10,047
Travel	51,807	50,885
Uniforms	-	1,256
Total expenditure	<u>416,173</u>	<u>509,929</u>

